



TOWN OF LAKE COWICHAN

Regular Meeting of Council

Tuesday, October 28th, 2025, at 5:00 pm

To be held and [transmitted electronically](#) via Council Chambers, located at 39 South Shore Road, Lake Cowichan, BC

AGENDA

1. **CALL TO ORDER**
2. **INTRODUCTION OF LATE ITEMS** (if applicable)
3. **APPROVAL OF AGENDA**
4. **PUBLIC INPUT** (on Agenda Items ONLY)
5. **ADOPTION OF MINUTES**
 - (a) [September 16, 2025](#) – Regular Council Meeting Minutes
 - (b) [October 14, 2025](#) – Committee of the Whole Minutes
6. **BUSINESS ARISING AND UNFINISHED BUSINESS**
 - (a) Development Variance Permit Application – [169 South Shore Road](#)
 - (b) [Actionable Resolutions – October 14, 2025](#), Committee of the Whole
7. **DELEGATIONS AND REPRESENTATIONS**
8. **CORRESPONDENCE** (Action, Information, and/or Consent Items)
 - (a) [Nonoka Kawasaki](#) – Art Exhibit Proposal – Ohtaki and Canada
 - (b) [Duncan Brown](#) – Advisory Planning Commission
 - (c) [Association of Vancouver Island Coastal Communities](#) – Education and Engagement Opportunities.
9. **COUNCIL AND COMMITTEE REPORTS**
 - (a) Cllr Frisby – Committee of the Whole
 - (b) Cllr Sandhu – Cowichan Lake Recreation Commission
 - (c) Cllr Vomacka – Vancouver Island Regional Library
 - (d) Cllr Sandhu – Advisory Planning Commission
 - (e) Mayor McGonigle – Community Forest Co-op
 - (f) Mayor McGonigle – Cowichan Valley Regional District Board
 - (g) Cllr Austin – Community Outreach Team Committee
 - (h) Mayor McGonigle – Our Cowichan
 - (i) Cllr Sandhu – Cowichan Watershed Board
 - (j) Cllr Frisby – Ohtaki Twinning
10. **OTHER REPORTS**



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11. STAFF REPORTS

- (a) Development Variance Permit Application – 7987 Greendale Road ([DVP2025-07](#))
- (b) Development Permit Application – 291 Castley Heights ([DP2025-07](#))
- (c) Development Permit Application – 456 Winter Drive ([DP2025-11](#))
- (d) Development Variance Permit Application – 476 Winter Drive ([DVP2025-08](#))
- (e) Finance – [2026 Financial Plan Process](#).
- (f) Finance – [Insurance Renewal](#).
- (g) Finance – [Kaatza Museum](#).
- (h) Finance – [Ambulance Building Heat Pump](#).
- (i) Fire– [Draft Budget](#) - Fire Department

12. BYLAWS

- (a) [Permissive Tax Exemption Bylaw](#) – Bishop of Victoria Catholic Church (Rectory Food Bank)

13. NEW BUSINESS

- (a) [Freeman of the Town Announcement](#).

14. MAYOR'S REPORT

15. NOTICE OF MOTION

16. QUESTION PERIOD (*Limited to the business conducted at the meeting*)

- For off-site: Phone 250.749.3239;
- For in- person attendees: - Maximum 3 minutes per speaker

17. IN-CAMERA (if applicable)

- (a) Section 92 of the *Community Charter* requires that before a meeting or part of a meeting is closed to the public, the council must state, by resolution, that the meeting is to be closed, and
- (b) The basis on which the meeting is to be closed falls under the following section of the Community Charter:
 - (b)
 - s.90 (1)(c) labour relations.

18. ADJOURNMENT