



TOWN OF LAKE COWICHAN

Committee of the Whole

Tuesday, December 9th, 2025, at 5:00 pm

To be held and [transmitted electronically](#) via Council Chambers, located at 39 South Shore Road, Lake Cowichan, BC

AGENDA

1. **CALL TO ORDER**
2. **INTRODUCTION OF LATE ITEMS** (if applicable)
3. **APPROVAL OF AGENDA**
4. **PUBLIC INPUT** (on Agenda Items ONLY)
5. **MINUTES**
6. **BUSINESS ARISING AND UNFINISHED BUSINESS**
 - (a) [2026 Meeting Schedule](#).
7. **DELEGATIONS AND REPRESENTATIONS**
8. **CORRESPONDENCE**
 - (a) Royal Canadian Legion Branch 210 – [Crosswalk](#).
 - (b) [Mayor Keita Horii, Date City](#) – Delegation from Japan visiting Lake Cowichan October 11th to 15th, 2026.
 - (c) [City of Pitt Meadows](#) – Letter to Minister Boyle - Concerns Regarding Bill M 216 2025 Professional Reliance Act.
 - (d) Joint letter to Minister Health - [Repurposing Cowichan District Hospital](#).
 - (e) [Municipal Insurance Association of BC](#) – Re Bill M216 – 2025 Professional Reliance Act
 - (f) [Joy McLennan](#) – Concerned Citizen - NP Medical Clinic
9. **REPORTS**
 - (a) Development – Building Permit Summary – [November, 2025](#)
 - (b) Fire Department – Incident Report Summary – [November, 2025](#)
 - (c) Fire Department – [Fire Underwriters Survey](#) for the Town of Lake Cowichan
 - (d) Planning – [Zoning Bylaw Amendment R3 Zone Setback](#)
 - (e) Administration – holiday Closure for the Town of Lake Cowichan - Discussion
 - (f) Administration – Strategic Planning Completion – Date Selection - Discussion
 - (g) Administration – [LT to Minister – Crofton Mill Closure – Re. Future Weir Operations](#)
 - (h) Finance – [November 2025 Year to Date](#)
 - (i) Finance – [2025 Audit Service Plan - MNP](#)
10. **NEW BUSINESS**
11. **NOTICES OF MOTION**
12. **QUESTION PERIOD** - Limited to items on the agenda



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- For off-site: Phone 250.749.3239;
- For in- person attendees: - Maximum 3 minutes per speaker.

13. IN CAMERA

- (a) Section 92 of the *Community Charter* requires that before a meeting or part of a meeting is closed to the public, the council must state, by resolution, that the meeting is to be closed, and
- (b) The basis on which the meeting is to be closed falls under the following section of the Community Charter:
- (b)
- s.90 (1)(c) labour relations or other employee relations;
 - s.90 (1) (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose

14. ADJOURNMENT