

TOWN OF LAKE COWICHAN

Minutes of Advisory Planning Commission
held on May 24th, 2023, at the Council Chambers,
temporarily located at 38 King George Street N., Lake
Cowichan, BC.



PRESENT: Robert Patterson, Chair
Duncan Brown
Pat Lamont
Bev Litster

REGRETS: Bill Garret

ALSO PRESENT: Councillor Carolyne Austin
Joseph A. Fernandez, CAO
James van Hemert, Contract Planner

1. **CALL TO ORDER**

The meeting was called to order by the Chair at 4:31 p.m.

2. **INTRODUCTION OF LATE ITEMS**

3. **ADOPTION OF MINUTES**

No. APC.11/23
Minutes

- (a) Moved: Bev Litster
Seconded: Duncan Brown
that the minutes of the meeting held on April 27th, 2023, be approved
as amended.

CARRIED.

4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

5. **DELEGATIONS AND REPRESENTATIONS**

None.

6. **CORRESPONDENCE**

None.

7. **REPORT**

None.

8. **NEW BUSINESS**

- (a) The Contract Planner presented options on what to include in the updated Official Community Plan:
- Consider principles that are relevant to the Town to maintain small town character;
 - Exclusion of certain sections from the Plan;
 - Walkability and connectivity;
 - Range of housing types;
 - Affordability of housing; and
 - Ensure viability of local businesses.
- (b) The contract planner provided a synopsis of the dominance of parking lots and spaces affecting our land use.

- (c) The contract planner reviewed the impact of short-term rentals on rental affordability. Some case studies were included with his written report.
The members were of the opinion that retrofitted homes would help make homes affordable.

9. NEXT MEETING DATE

June 22nd, 2023.

10 ADJOURNMENT

No. APC.12/23
Adjourned

Moved: Bev Litster
Seconded: Duncan Brown
that the meeting be adjourned at 6.05 p.m.

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2023.

Chair