



## **TOWN OF LAKE COWICHAN**

Minutes of a Regular meeting of Council  
Held and transmitted electronically via the temporary Council Chambers  
located at 38 King George Street, Lake Cowichan, BC  
on Tuesday, January 24<sup>th</sup>, 2023.

**PRESENT:** Mayor Tim McGonigle, Chair  
Councillor Carolyne Austin  
Councillor Aaron Frisby  
Councillor Kristine Sandhu  
Councillor Lorna Vomacka

**STAFF:** Joseph A. Fernandez, Chief Administrative Officer  
Ronnie Gill, Director of Finance  
Dalton Smith, Manager, Cowichan Lake Education Centre

### **1. CALL TO ORDER**

Mayor McGonigle called the meeting to order at 6:00 pm.

### **2. AGENDA**

No. R.001/23  
Agenda

Moved: Councillor Austin  
Seconded: Councillor Frisby  
that the agenda be approved with the addition of the following:

#### **NEW BUSINESS**

- (c) Council Delegate to Ohtaki;
- (d) Chamber of Commerce Update;
- (e) AB Greenwell update; and
- (f) Lake Cowichan First Nation re: Request for meeting on February 6<sup>th</sup>, 2023.

CARRIED.

### **3. ADOPTION OF MINUTES**

No. R.002/23  
Regular Council

- (a) Moved: Councillor Frisby  
Seconded: Councillor Sandhu  
that the minutes of the Regular meeting of Council held on December 20<sup>th</sup>, 2022, be adopted as presented.

CARRIED.

### **4. BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

### **5. DELEGATIONS AND REPRESENTATIONS**

### **6. CORRESPONDENCE**

#### **(a) Action Items:**

None.

#### **(b) Information or Consent Items**

None.

### **7. REPORTS**

#### **(a) Council and other Committee Reports**

No. R.003/23  
Committee of  
the Whole

- (i) Moved: Councillor Austin  
Seconded: Councillor Vomacka  
that the minutes of the Committee of the Whole meeting held on January 10<sup>th</sup>, 2023, be approved, as amended, with the following:

#### **1—Fire Department - Incident Report**

that Council approve the Lake Cowichan Fire Department's incident report in the amount of \$17,516.55 for November 2022;

**2—Leave of Absence**

that a leave of absence for Councillor Sandhu at the meeting held that day be approved.

CARRIED.

- Cowichan Lake Recreation Commission (ii) Mayor McGonigle reported that the next meeting of the Cowichan Lake Recreation Commission would be held on January 26<sup>th</sup>, 2023 and that Councillor Frisby would be attending as the Town’s alternate.
- Vancouver Island Regional Library (iii) Councillor Austin reported that the Vancouver Island Regional Library Board would be holding its Annual General meeting on Saturday, January 28<sup>th</sup>, 2023 at the Nanaimo Vancouver Island University with a orientation planned at 9:00 am for the new trustees.
- Advisory Planning Commission (iv) Councillor Austin gave a verbal report on the Advisory Planning Commission. She advised that the next meeting would be held on Thursday, January 26<sup>th</sup>, 2023.
- Community Forest Co-operative (v) Councillor McGonigle advised that there was no report on the Cowichan Lake Forest Co-operative.
- Cowichan Valley Regional District (b) **Other Reports**  
(i) Councillor McGonigle gave a verbal report on the Regional Board meetings that were dealing with budget discussions and will provide details as they become available.
- Community Outreach Team (ii) Councillor Austin gave a verbal report on her attendance at the recent Outreach Team meeting held on Thursday, January 19<sup>th</sup>, 2023.  
  
She reported that Community Services was not successful in its grant application for substance abuse counselling and stated that the Town needs to lobby for more available grants.  
  
She requested that the Town support any available grants that become available to assist the Community Services in providing good services to residents in the community.
- Our Cowichan (iii) Councillor Sandhu reported the next meeting would be held at the Ramada Inn on February 9<sup>th</sup>, 2023.
- Cowichan Watershed Board (iv) Councillor Sandhu reported that Cowichan Watershed Board would be meeting on Monday, January 30<sup>th</sup>, 2023.

(c) **Staff Reports**

None.

**8. BYLAWS**

- (a) The Town of Lake Cowichan Subdivision, Works and Services Bylaw No. 1082-2022 is to be referred to the next meeting after considerable discussion by members of Council with a need for input from the Lake Cowichan Fire Chief.
- (b) Councillor Frisby requested consideration on increasing the Lakeview Park nightly fee from the proposed \$37 to \$40 due to the demand over supply and which could potentially increase revenues by \$18,000.

No. R.004/23  
Fees and Charges for  
Services Bylaw  
No. 1083-2022

Moved: Councillor Austin  
Seconded: Councillor Frisby  
that the “Town of Lake Cowichan Fees and Charges for Services Bylaw No. 1083-2022” be reconsidered and adopted.

CARRIED.

No. R.005/23  
Lakeview Park Site Fees

Moved: Councillor Frisby  
Seconded: Councillor Sandhu  
that an amendment to the Town's Fees and Charges for Services Bylaw be considered so it may reflect an increase of the Lakeview Park campground nightly site fees from \$37 to \$40.

CARRIED.

No. R.006/23  
Council Remuneration  
and Expenses Bylaw  
No. 1084-2022

**(c)** Moved: Councillor Vomacka  
Seconded: Councillor Austin  
that the third reading of the "Town of Lake Cowichan Remuneration and Expenses Bylaw No. 1084-2022" be rescinded.

CARRIED.

Mayor McGonigle directed that the Town of Lake Cowichan Remuneration and Expenses Bylaw be referred back for discussion and in particular Sections 6(b) and 9(g).

No. R.007/23  
Waste Rates and  
Regulations Bylaw  
No. 1085-2022

**(d)** Moved: Councillor Austin  
Seconded: Councillor Sandhu  
that the "Town of Lake Cowichan Waste Rates and Regulations Bylaw No. 1085-2022" be reconsidered and adopted.

CARRIED.

No. R.008/23  
Municipal Ticketing  
Amendment Bylaw  
No. 1086-2022

**(e)** Moved: Councillor Vomacka  
Seconded: Councillor Austin  
that the "Town of Lake Cowichan Municipal Ticketing Amendment Bylaw No. 1086-2022" be reconsidered and adopted.

CARRIED.

**9. NEW BUSINESS**

Our Health – Our  
Community Survey

**(a)** Council members discussed the submission of questions for the survey that is being sent out by Our Cowichan Communities Health Network which included the following:

- Access to services not available in Lake Cowichan but only in Duncan;
- Cost of living right now with cost of healthy foods a challenge to consumers;
- Cost of rental housing now requires dual incomes;
- Need to address health and wellness services;
- Access to services – transportation for access to medical services in Duncan;
- Outreach supports needed – lack of volunteers;
- Survey needs to include gender and ages;
- Services in Duncan require transit and transportation;
- Lack of satellite services at moment with 9 hours per week given for adult counselling services and the health unit does not have the capacity for this as well; and
- The importance of having online appointments for mental health.

The two questions to be forwarded for consideration are as follows:

1. If the Town of Lake Cowichan could incorporate a community health centre similar to Ladysmith and Chemainus in our area which has a similar population, what services would you like to see provided? With a list of applicable answers; and
2. What would it take to incorporate satellite mental health and addiction services into the community?

No. R.009/23  
Emergency Operations  
Centre (EOC) Grant –  
Regional Grant 2023 for  
Operations Centre

- (b)** Moved: Councillor Sandhu  
Seconded: Councillor Vomacka  
that the Cowichan Valley Regional District apply for, receive and  
manage the Union of BC Municipalities Community Emergency  
Preparedness Fund Emergency Operations Centre 2023 grant funding  
up to \$150,000 on behalf of the Town of Lake Cowichan.

CARRIED.

No. R.0010/23  
Emergency Operations  
Centre (EOC) Grant –  
Regional Grant 2023 for  
Public Notification and  
Evacuation Route  
Planning

- Moved: Councillor Vomacka  
Seconded: Councillor Frisby  
that the Cowichan Valley Regional District apply for, receive and  
manage the Union of BC Municipalities Community Emergency  
Preparedness Fund for Public Notification and Evacuation Route  
Planning grant funding up to \$150,000 on behalf of the Town of Lake  
Cowichan.

CARRIED.

- (c)** Councillor Austin gave a verbal report on the discussions that were  
had with the parents and youth interested in travelling as delegates to  
Ohtaki, Japan in July, 2023.

The appointment of the delegation leader for the Ohtaki exchange  
programme has been deferred to the next Committee of the Whole.

- (d)** Councillor Frisby gave a verbal report on his attendance as a business  
owner at the recent Chamber of Commerce business meeting held  
with representatives of 4VI (formerly Tourism Vancouver Island).

He spoke on the findings of the report and the recommendations  
outlined. In reference to the tourism coordinator, it was felt that this  
position should not be held by municipal governments but by  
Chambers or an outside organization such as themselves. There are  
no further action items from Council nor any follow-up required with  
4VI.

- (e)** Councillor Sandhu requested an update on the AB Greenwell  
acquisition and was advised that it will be dealt with later.

Mayor McGonigle wanted to clarify that the AB Greenwell property is  
being demolished by the School District and that the School Board had  
made application to the Province for capital funding to undertake the  
demolition of the buildings.

- (f)** Staff was directed to arrange a community and community meeting  
between the Town Council and the Ts'uubaa-asatx. A meeting is  
scheduled for Monday, May 6<sup>th</sup> with time to be determined.

**10. MAYOR'S REPORT**

Mayor McGonigle gave a huge shout out to the Lake Cowichan Minor  
Hockey Association Executive for its recent anniversary event held on  
the weekend which included an alumni game with former hockey  
players from the community.

He stated that "Once you are a Laker, you are always a Laker".

He stated that it was a great community event.

**11. NOTICES OF MOTION**

None.

**12. QUESTION PERIOD**

**13. IN CAMERA**

No. R.0011/23  
In-Camera

Moved: Councillor Austin  
Seconded: Councillor Vomacka  
that Council close the meeting to the public to deal with issues dealing with the acquisition, disposition or expropriation of land or improvements, law enforcement and litigation or potential litigation affecting the municipality which falls under s. 90(1) (e), (f) and (g) of the *Community Charter*. (7:40 pm).

CARRIED.

**14. ADJOURNMENT**

No. R.0012/23  
Adjournment

Moved: Councillor Sandhu  
Seconded: Councillor Vomacka  
that the meeting arise without a report and be adjourned. (8:55 pm)

CARRIED.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Mayor