



TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council
Held electronically at Lake Cowichan, BC as per Ministerial Order M-192
on Tuesday, June 22nd, 2021

PRESENT: Mayor Bob K. Day, Chair
Councillor Carlyne Austin
Councillor Tim McGonigle
Councillor Kristine Sandhu
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Jas Sandhu, Superintendent, Public Works, and Engineering Services

1. CALL TO ORDER

Mayor Day called the meeting to order at 6:39 pm.

2. AGENDA

No. R.095/21
Agenda

Moved: Councillor McGonigle
Seconded: Councillor Austin
that the agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

No. R.096/21
Regular Meeting

(b) Moved: Councillor Sandhu
Seconded: Councillor Austin
that the minutes of the Regular meeting of Council held on May 25th,
2021, be adopted.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. DELEGATIONS AND REPRESENTATIONS

None.

6. VERBAL COMMENT FROM THE PUBLIC ON A SUBSEQUENT ITEM ON THE AGENDA

7. CORRESPONDENCE

(a) Action Items:

No. R.097/21
Social Justice 12
Student Award

(1) Moved: Councillor McGonigle
Seconded: Councillor Sandhu
that the request of the Lake Cowichan School to honour a Social
Justice 12 student annually by the municipality be referred to 2022
budget discussions.

CARRIED.

(b) Information or Consent Items

All correspondence items were treated as information.

8. REPORTS

(a) Council and other Committee Reports

No. R.098/21
Finance and
Administration

(i) Moved: Councillor McGonigle
Seconded: Councillor Austin

that the minutes of the Finance and Administration Committee meeting held electronically on June 8th, 2021, be approved with the following:

1- Letter of Support

that the Town of Lake Cowichan support the initiative to request a province wide ban of anticoagulant rodenticides as submitted by the District of Sooke and other BC municipalities; and

2- Lake Cowichan Fire Department – Incident Report

that the Lake Cowichan Fire Department's incident report in the amount of \$8,450.37 for April 2021 be approved.

CARRIED.

No. R.099/21
Public Works and
Environmental
Services

- (ii)** Moved: Councillor Austin
Seconded: Councillor Sandhu
that the minutes of the Public Works and Environmental Services Committee meeting held electronically on June 15th, 2021, be approved, as presented.

CARRIED.

No. R.0100/21
Parks, Recreation and
Culture

- (iii)** Moved: Councillor Austin
Seconded: Councillor McGonigle
that the minutes of the Parks, Recreation and Culture Committee meeting held electronically on June 15th, 2021, be approved, as presented.

CARRIED.

No. R.0101/21
Strategic Planning

- (iv)** Moved: Councillor Sandhu
Seconded: Councillor Vomacka
that the minutes of the Strategic Planning Committee meeting held electronically on June 8th, 2021, be approved, as presented.

CARRIED.

Cowichan Lake
Recreation
Commission

- (v)** Mayor Day advised that the Cowichan Lake Recreation Commission would be meeting on July 22nd, 2021.

Vancouver Island
Regional Library

- (vi)** Councillor Austin advised that there was no report for the Library Board.

Advisory Planning
Commission

- (vii)** Councillor Austin reported that at the Advisory Planning Commission held a digital meeting on Thursday, May 22nd, 2021, with the contact planner spoke on the signage bylaw and reviewed the changes proposed.

The contract planner made a presentation created by Urban Systems on the matter of sidewalks.

Community Forest
Co-operative

- (viii)** Councillor McGonigle reported that the Community Forest Co-operative granted a donation to the Cowichan Valley Hospice for the great work they do with their regional care.

He read out a media release dated June 14th, 2021, that was jointly issued from the Forest Co-operative and Cowichan Valley Hospice on this gift.

(b) Other Reports

Cowichan Valley
Regional District

- (i)** Councillor McGonigle gave a verbal report on his attendance at the Regional District Board meeting held on June 17th, 2021.

Community Outreach Team (ii) Councillor Austin advised that the Outreach team would not be meeting until September.

Our Cowichan (iii) Councillor Sandhu advised that no meetings had been held in June and the next meeting was scheduled for July 8th, 2021.

She further reported on the vaccination clinics that would be held at the Cowichan Lake Recreation facility on June 23rd, 24th, 26th, 29th and 30th to allow for the community to get their vaccines and that drop ins would be allowed.

Cowichan Watershed Board (iv) Councillor Sandhu advised that the next meeting of the Board would be held on person on Monday, June 28th, 2021 with all safety protocols adhered to.

(c) Staff Reports

No. R.0102/21 Statement of Financial Information - 2020 (a) Moved: Councillor Sandhu
Seconded: Councillor Austin
that Council approve the Statement of Financial Information for 2020, as presented.

CARRIED.

No. R.0103/21 Development Permit Application for Lot 17, Plan VIP54940 (275 Castley Heights) (b) Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that Council approve a Development Permit for land described as Lot 17, Section 5, Renfrew District, Plan VIP54940 (275 Castley Heights), with the following conditions:

- 1) No retaining walls over 2.0 metres shall be permitted; and
- 2) Prior to the issuance of a building permit, any retaining walls, and structures higher than 1.0 metres must be designed by a professional geoscientist or structural engineer to the satisfaction of the town's building inspector and must be located entirely on the parcel.

CARRIED.

9. BYLAWS

No. R.0104/21 Zoning Amendment Bylaw No. 1058-2021 (a) Moved: Councillor McGonigle
Seconded: Councillor Sandhu
that the "Town of Lake Cowichan Zoning Amendment Bylaw No. 1058-2021" be referred to staff for reports.

CARRIED.

10. NEW BUSINESS

Councillor Day encouraged the public to keep up to date on the shoreline assessment and to attend the July 8th, 2021, meeting on the matter. Councillor Sandhu requested that these details be provided on the Town's website and social media.

11. MAYOR'S REPORT

Mayor Day gave his Mayor's Report for June 2021 which included the following:

- The community is in for warmer weather and with it, the tourism season is to begin which assists our local business and economy to prosper;
- The public health orders have an upcoming announcement for a new restart plan;
- The Cowichan Lake region has a lower COVID 19 vaccination rate and Island Health will be providing a vaccination centre for June 23rd, 24th, 26th, 29th and June 30th 2021;

- Appointments for the 2nd dose can be made or drop-ins were allowed for the first vaccination and Mayor Day encouraged residents to get vaccinated to protect family and community;
- In closing, he thanked staff in all departments for their work and dedication.

12. NOTICES OF MOTION

None.

13. QUESTION PERIOD

14. IN CAMERA

No. R.0105/21
Retire to In-Camera

(a)

Moved: Councillor Sandhu
Seconded: Councillor Vomacka
that Council close the meeting to the public to deal with issues which fall under s. 90 (1) of the *Community Charter* as follows:
s.90 (1) (c) related to labour relations or other employee relations; and
s.90 (1) (e) the acquisition, disposition or expropriation of land or improvements.
at (7:25 pm).

CARRIED.

15. ADJOURNMENT

No. R.0106/21

Moved: Councillor McGonigle
Seconded: Councillor Austin
that the meeting arise without report and adjourn (8.18 pm).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2021.

Mayor