



TOWN OF LAKE COWICHAN
Minutes of a Regular meeting of Council
Tuesday, July 23^d, 2019

PRESENT: Mayor Rod Peters
Councillor Carolyne Austin
Councillor Tim McGonigle
Councillor Kristine Sandhu
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Roni-Lee Roach, Executive Secretary

PUBLIC: 8

1. CALL TO ORDER

Mayor Peters called the meeting to order at 6:18 p.m.

2. AGENDA

No. R.094/19

Moved: Councillor Austin
Seconded: Councillor Sandhu
that the agenda be approved with the following addition:
NEW BUSINESS:

- (a) Chief Administrative Officer re: Appointment of
Voting Delegates for the Municipal Insurance
Association of BC.

CARRIED.

3. ADOPTION OF MINUTES

No. R.095/19

Moved: Councillor Sandhu
Seconded: Councillor McGonigle
that the minutes of the Annual General Meeting held on June
18th, 2019 be adopted.

CARRIED.

No. R.096/19

Moved: Councillor Sandhu
Seconded: Councillor Vomacka
that the minutes of the Regular Meeting of Council held on June
25th, 2019 be adopted.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. DELEGATIONS AND REPRESENTATIONS

None.

**6. VERBAL COMMENT FROM THE PUBLIC ON A
SUBSEQUENT ITEM ON THE AGENDA**

7. CORRESPONDENCE

(a) Action Items

No. R.097/19
Approval -
Centennial Park
Usage and Beer
Gardens

- (i)** Moved: Councillor McGonigle
Seconded: Councillor Sandhu
that the 75th and Beyond Society be granted approval for use of the lower ballfields at Centennial Park on August 16th through to 18th, 2019 to host a baseball tournament;
further that the Committee recommend granting permission to hold a beer garden at Centennial Park on August 16th, 17th and 18th, 2019 subject to the following conditions:
- confirmation of the hours to operate not to exceed six (6) hours;
 - Fencing to be utilized for the area used for the beer garden;
 - Adequate security for the beer gardens is provided;
 - Liability insurance with the Town as an additional insured; and
 - the requirement for a Serving it Right Certification.

CARRIED.

(b) Information or Consent Items

No. R.098/19
Union of BC
Municipalities

- (i)** Moved: Councillor McGonigle
Seconded: Councillor Austin
that the grant approval letter from the Union of BC Municipalities on the \$15,000 grant approval for 2019 Asset Management Planning Program be treated as information.

CARRIED.

No. R.099/19
City of Victoria

- (ii)** Moved: Councillor Austin
Seconded: Councillor Vomacka
that the correspondence item received from the City of Victoria on the matter of restoration of library funding be received as information.

CARRIED.

No. R.0100/19
City of Prince
George

- (iii)** Moved: Councillor Sandhu
Seconded: Councillor Vomacka
that the correspondence item received from the City of Prince George on the matter of proceeds of crime and clean-up of needles and other harm reduction paraphernalia be received and filed.

CARRIED.

No. R.0101/19
City of Port Moody

- (iv)** Moved: Councillor Vomacka
Seconded: Councillor Sandhu
that the correspondence item received from the City of Port Moody on the matter of clean energy enabling legislation be received and filed.

CARRIED.

8. REPORTS

(a) Council and other Committee Reports

No. R.0102/19
Finance and
Administration

- (i)** Moved: Councillor McGonigle
Seconded: Councillor Austin
that the minutes of the Finance and Administration Committee meeting held on July 9th, 2019 be approved with the following:

1—Declaration of Climate Emergency

that the Town of Lake Cowichan agree to be a signatory of the "Declaration of Climate Emergency" document;

2-Incident Report for May

that Council approve the Fire Department's incident report for May 2019 in the total amount of \$9,637.96; and

3-Lot 24, Plan 5580

that a proposal call for the demolition of the building at 226 Neva Road be issued; and that the owner(s) be requested to provide the structural assessment reports for the properties that were not included in the previous submission.

CARRIED.

No. R.0103/19
Public Works and
Environmental
Services

(ii)

Moved: Councillor Vomacka
Seconded: Councillor Sandhu
that the minutes of the Public Works and Environmental Services Committee meeting held on July 16th, 2019 be approved with the following:

1-Notice of Public Meeting

that Council approve the placement of an advertisement in the Duncan Citizen for Friday, July 19th advising the public of a meeting to be held on Tuesday, July 23rd, 2019 at 5:00 p.m. with Paper Excellence (Catalyst); and

2-In-Vessel Composting System

that the matter of an in-vessel composting system be referred to the next Public Works meeting with a report on all previous discussions to be provided, in conjunction with the proposed delegation on the matter.

CARRIED.

No. R.0104/19
Parks, Recreation
and Culture

(iii)

Moved: Councillor Austin
Seconded: Councillor Sandhu
that the minutes of the Parks, Recreation and Culture Committee meeting held on July 16th, 2019 be approved with the following:

1-Park Inventory

that staff provide a report on the Town's park inventory including parks and greenspaces to allow for further discussion on maintenance and upkeep; and

2-2020 Budget

that paving of the Lakeview Park public parking area be allocated in the 2020 Capital budget of \$14,550 plus applicable taxes.

CARRIED.

Cowichan Lake
Recreation

(iv)

There was no report for the Cowichan Lake Recreation Commission.

Councillor Sandhu asked if there was any update on the Junior "B" hockey for the 2019-2020 season. Mayor Peters advised that there was no update.

No. R.0105/19
Vancouver Island
Regional Library **(v)** Councillor Vomacka reported that there would be no meetings of the Library Board until September. She further advised that the summer reading programme was well underway and acknowledged that members of Council that were delivering fruits and snacks to vulnerable youth using the local library.

No. R.0106/19
Advisory Planning
Commission **(vi)** There was no report for the Advisory Planning Commission with meetings to resume again in September, 2019.

No. R.0107/19
Community Forest
Co-operative **(vii)** Councillor McGonigle reported that applications for funding through the Co-op were advertised in the local Citizen newspaper this past weekend with a deadline for submissions to be received by September 15th, 2019. Grant dollars could be submitted for parks and recreation, community recreation, club sponsorship and educational bursaries and scholarships.

Councillor McGonigle further reported that the Co-op was now a partner and was no longer undertaking the logging or the planning operations.

Cowichan Valley
Regional District
Board **(b)** **Other Reports**
(i) Councillor McGonigle reported on his attendance at the following:

Community Services Committee meeting

- a delegation from MOTI made a presentation on the Holt Trestle replacement on the Trans Canada Trail near Sahtlam which were closed for safety reasons between October 2017 and July 2018. The replacement of 30 braces was done on an interim basis. Construction of a replacement trestle is planned for 2020;
- operating agreements with B.C. transit for a 12 month period starting April 1 2019 were approved; and
- Cowichan Valley Youth Services was granted a memorandum of understanding on the use of space within the former Aquatic Centre.

Regional District Board meeting

- Tom Rutherford had presented work plans for the coming year from the Watershed Board;
- a Climate Emergency letter was received and filed, as the CVRD does not do proclamations or declarations;
- Grants-in-Aid funding were announced for various Electoral Area;
- the Regional Recreation Strategic Plan was approved;
- a number of Electoral Area Bylaws were considered; and
- the next Board Meeting will take place tomorrow, July 24th, 2019.

No. R.0108/19
Community
Outreach Team **(ii)** There was no report for the Community Outreach Team with meetings to resume again in September.

No. R.0109/19
Our Cowichan **(iii)** There was no report for Our Cowichan with meetings to resume again in September.

(c) Staff Reports

None.

9. BYLAWS

Mayor Peters declared a potential conflict on the next matter. He left the meeting at 6:39 p.m.

Deputy Mayor McGonigle assumed the Chair.

No. R.0110/19
Road Closure and
Removal of
Dedication
No. 1023-2019

- (c)** Moved: Councillor Austin
Seconded: Councillor Vomacka
that the "Town of Lake Cowichan Road Closure and Removal of Dedication Bylaw No. 1023-2019" be reconsidered and adopted. **CARRIED.**

Mayor Peters returned to the meeting at 6:41 p.m. and resumed chairing of the rest of the meeting.

10. NEW BUSINESS

No. R.0111/19
Appointment of
Voting Delegate(s)

- (a)** Moved: Councillor Vomacka
Seconded: Councillor Sandhu
that Mayor Rod Peters be appointed as the Town of Lake Cowichan's Voting Delegate for the Municipal Insurance Association of BC; and

further that Councillor Tim McGonigle be re-affirmed as the Town of Lake Cowichan's Alternate Voting Delegate for the Municipal Insurance Association of BC.

CARRIED.

11. MAYOR'S REPORT

Mayor Peter's reported that he was pleased with the current discussions that have been undertaken with Paper Excellence (Catalyst) with respect to the water pump station and the Town's water supply. He commended the Public Works Foreman for a job well done.

Councillor McGonigle extended his thanks to the Chief Administrative Officer for his diligence in conveying Council's concerns to Paper Excellence and gave kudos to the Foreman, as well, for his assistance in providing the required information to allow Council to ensure that the Town's concerns were addressed.

Mayor Peter's finished his report by advising that Brian Houle and Graham Kissack, Paper Excellence representatives, have agreed to future meetings to keep communications open during the process involved in the pumping of the lake into the river.

12. NOTICES OF MOTION

13. QUESTION PERIOD

Councillor Vomacka reported on some public relation matters as follows:

- A pickle ball tournament will be held at the Cowichan Avenue courts from Thursday, July 25th to Monday, July 29th, 2019; and
- The Kinsmen/Kinette will be hosting its 5th Annual Kinsman Fishing Derby July 27th and 28th, 2019 at the Port Renfrew Marina.

14. IN CAMERA

No. R.0112/19
Retire to In-Camera

Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that Council close the meeting to the public to deal with issues relating to labor relations or other employee relations which fall under Section 90(1) (c) of the *Community Charter* and Section 90(1)(d) dealing with land matters (6:49 p.m.)

CARRIED.

No. R.0113/19
Arise/Report from
In-Camera

15. ARISE AND REPORT

Moved: Councillor Sandhu
Seconded: Councillor McGonigle
that we do arise with report on the following items:

that Council approve the conditional sale of the property at 250 Neva Road (Lot 2 Plan 21452 – PID 003-395-723) to Francis and Erin Clayton that must include the remediation of the said property; and

that Council renew a Fire Risk management contract with Steve Vatcher for a period of 5 years.

CARRIED.

No. R.0114/19
Adjournment

16. ADJOURNMENT

Moved: Councillor Sandhu
Seconded: Councillor McGonigle
that Council adjourn (7:23 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2019.

Mayor