



## TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council

Tuesday, March 26<sup>th</sup>, 2019

PRESENT: Mayor Rod Peters  
Councillor Carlyne Austin  
Councillor Lorna Vomacka  
Councillor Kristine Sandhu  
Councillor Tim McGonigle

STAFF: Joseph A. Fernandez, Chief Administrative Officer  
Ronnie Gill, Director of Finance  
Dalton Smith, Manager, CLEC  
Jill Walters, Recording Secretary

PUBLIC: 20

**1. CALL TO ORDER**

Mayor Peters called the meeting to order at 6:04 p.m.

**2. AGENDA**

No. R.0026/19

Moved: Councillor Vomacka  
Seconded: Councillor Sandhu  
that the agenda be approved with the following additions:

**CORRESPONDENCE:**

7(b)(iii) Corry Brooks re: Autism Awareness Month

CARRIED.

**3. ADOPTION OF MINUTES**

No. R.0027/19

Moved: Councillor McGonigle  
Seconded: Councillor Sandhu  
that the minutes of the Regular Meeting of Council held on  
February 26th, 2019 be adopted.

CARRIED.

No. R.0028/19

Moved: Councillor Austin  
Seconded: Councillor Vomacka  
that the minutes of the Special Meeting of Council held on March  
20<sup>th</sup>, 2019 be adopted.

CARRIED.

**4. BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

**5. DELEGATIONS AND REPRESENTATIONS**

**(a)** Terri Mattin, Cowichan Housing Association gave a presentation on the Cowichan Attainable Housing Strategy. She requested that Council review the reports and submit their feedback by April 15<sup>th</sup>, 2019. She also requested that Council sign a partnership document if it is in agreement.

**(b)** Bob Day, Cowichan Lake Trail Blazers Society gave a presentation highlighting the work the Trail Blazers Society has completed so far. He assured Council that the Trailblazers are a legitimate group and are in partnerships with Mosaic, Hancock

Logging, Lake Cowichan First Nations and Lake Town Ranch. He asked that staff review the Memorandum of Understanding and Service Agreement documents. Staff will review the documents and present a report to Council

- (c) Bruce Ingram and Lorne Scheffer, from the Community Forest Co-op expressed the Forest Co-op Board's disappointment at the deterioration of the Forest Workers Memorial Park. They proposed a partnership with the Town for an annual donation and a service agreement for maintaining the park.

**6. VERBAL COMMENT FROM THE PUBLIC ON A SUBSEQUENT ITEM ON THE AGENDA**

**7. CORRESPONDENCE**

**(a) Action Items**

No. R.0029/19

- (i) Moved: Councillor McGonigle  
Seconded: Councillor Sandhu  
that the Cowichan Lake Trail Blazers Society be given permission to host a small beer garden in the covered area at Saywell Park on Saturday May 18<sup>th</sup>, 2019 providing that a special occasion license and liability coverage with the Town named as an additional insured in the amount of \$2 million for each occurrence, as well as security and fencing is provided.

CARRIED.

**(b) Information or Consent Items**

- (i) The letter from Gordon Anderson, FIFireE, ECFOR, Fire Commissioner re: Letter of acknowledgement and thanks for the support provided during the 2018 Wildfire season was treated as information.
- (ii) The letters from Lisa Helps, Mayor of Victoria re: Surtax on vacant and residential properties, Recovering Municipal costs arising from climate change, Granting permanent residents the vote in Municipal elections and Support for the Provincial universal school food program were treated as information. Councillor McGonigle suggested Council review the resolution on surtax on vacant properties.
- (iii) In response to the letter from Corry Brooks re: April being Autism Awareness Month blue lights may be lit on a location within the Town. Staff will look into having changeable light covers at the entrance to the Town to accommodate other Awareness needs.

**8. REPORTS**

**(a) Council and other Committee Reports**

No. R.0030/19  
Finance and  
Administration

- (i) Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that the minutes of the Finance and Administration Committee meeting held on March 12th, 2019 be approved with the following:

**1-Fire Truck #6 Equipment Purchases**

that approval be given to spend \$22,556.80 plus applicable taxes for the new fire truck #6 equipment purchases prior to adoption of the budget.

**2-Fire Department’s Incident for January 2019**

that approval of the Lake Cowichan Fire Department’s incident report for January 2019 in the total amount of \$7480.89 be given;

**3-Fire Department’s Incident for February 2019**

that approval of the Lake Cowichan Fire Department’s incident report for February 2019 in the total amount of \$7929.00 be given;

**4-Renewal of Kaatza Historical Society Lease**

that the Committee approve the renewal of the 5-year lease with the Kaatza Historical Society, effective January 1<sup>st</sup>, 2019.

**5-Removal of Note on Title on Lot A, Plan 29793**

that the Note on Title on Lot A, Plan 29793 be removed and that a covenant be placed on the property that limits the lower level to commercial or storage use with the requirement that prior to occupancy for such use/ firewall and ceiling ratings have to be verified and approved by the Building Inspector and Fire Chief.

**6-Grants-in-aids Approvals**

- |                        |                            |
|------------------------|----------------------------|
| Wildsafe BC - CVRD     | -Wildsafe BC program-\$750 |
| Lake Cowichan Dry Grad | -2019 Grad Class-\$500     |
| LCS Scholarships       | -three at \$500 each       |

that Council approve the \$2,750 in grants-in-aid as listed above.

CARRIED.

No. R.0031/19

**(ii)**

Moved: Councillor Vomacka  
Seconded: Councillor Sandhu  
that the minutes of the Public Works and Environmental Services Committee meeting held on March 19<sup>th</sup>, 2019 be approved as presented:

**1- Water Treatment Plant Additional Capital Purchases**

that Council approve of the following additional capital purchases for the new water treatment plant prior to budget adoption:

- Supply and installation of a Velodyne, or approved equal, manual soda ash bag system-\$250,000; and
- Underground tie in work estimated at \$10,000.

CARRIED.

No. R.0032/19

**(iii)**

Moved: Councillor Austin  
Seconded: Councillor Sandhu  
that the minutes of the Parks, Recreation and Culture Committee held on March 19<sup>th</sup>, 2019 be approved as presented.

**1-Lakeview Camping Pass for 75<sup>th</sup> Anniversary Society**

that a weekend camping site for the 2019 Lakeview Season be donated to the 75<sup>th</sup> Anniversary Society for its raffle.

CARRIED.

- Cowichan Lake Recreation **(iv)** There was no report for Cowichan Lake Recreation. The next meeting is being held Thursday March 28<sup>th</sup>, 2019. Councillor McGonigle asked that the minutes from the Cowichan Lake Recreation meetings be forwarded to Council.
- Vancouver Island Regional Library **(v)** Councillor Vomacka reported that there was no meeting in March 2019. She presented the following items of note:
- The community puzzle is ongoing at the Lake Cowichan Library;
  - Family Board Games are available to play at the Library;
  - April is poet's month;
  - A copy of the Wilderness Survival Guide was returned to the Courtenay library after being checked out since 1977; and
  - Budget meetings are in June. Due to high construction costs the board will have to relook at where new libraries are to be built and which libraries will get renovations.
- Advisory Planning Commission **(vi)** Councillor Austin reported the following highlights from the March 21<sup>st</sup>, 2019 meeting:
- Each member of the APC introduced themselves and spoke of their training, skills and how they came to the committee;
  - Corrections/Additions of the full OCP document were suggested to James vanHemert the Town Contract Planner. James will present the document at the Regular meeting of Council in April;
  - Various issues regarding the Fire Hazard map were discussed; and
  - There was a discussion on the possibility of an accessible ramp at the duck pond for those with mobility issues.
- The next meeting will be held Thursday April 18<sup>th</sup>, 2019.
- Community Forest Co-op **(vii)** Councillor McGonigle reported that the Co-op has moved to a new format. The directors are no longer responsible for the logging. They now hold quarterly dinner meetings. Application forms for the upcoming grants will be available on the Forest Co-op and Pacheedaht websites.
- Cowichan Valley Regional District Board **(b)** **Other Reports**  
**(i)** Councillor McGonigle reported the following highlights:
- Regional Grants in Aid will be discussed at the meeting being held Wednesday March 27<sup>th</sup>, 2019;
  - The Special Directors Committee is working on a Code of Conduct for elected officials;
  - The documentary on the opioid crisis in the Cowichan Valley "A Just Society" is being presented to the public Thursday March 28<sup>th</sup>, 2019 at the Cowichan Theatre; and
  - The 5-year plan was approved. The average impact of the CVRD requisition for a Lake Cowichan homeowner is \$59.40.

Community  
Outreach Team

**(ii)** Councillor Austin reported the following highlights from the March, 2019 meeting:

- Attainable housing was discussed. It was suggested that a volunteer group lobby for attainable housing in this area;
- The next Emergency Preparedness Task Force meeting is Wednesday March 27<sup>th</sup>, 2019 at Community Services;
- C.L. Elder Care co-chair and members will be attending a B.C. Housing meeting on April 3<sup>rd</sup>, 2019 in Victoria;
- Discussions are still happening regarding the idea of hosting a Community Block Party at Saywell Park;
- The seniors and students reading program continues at the library;
- Carolyn from Island Health reported there will be a clinic to catch up on measles vaccinations;
- Cowichan Lake Recreation now has an instructor for some of the exercise classes; and
- RCMP Corporal David Motley reported that their call volume is down compared to last year.

The next meeting will be held Thursday April 18<sup>th</sup>, 2019.

Our Cowichan

**(iv)** Councillor Sandhu reported the following highlights from March:

- March 4<sup>th</sup>, 2019 a Strategic Planning day was held at Providence Farms;
- The Regular meeting was held March 14<sup>th</sup>, 2019 where Adrian Bennett did a presentation on brain injuries and the documentary "A Just Society" was presented.

The next meeting will be held Thursday May 9<sup>th</sup>, 2019.

Weekly Meeting  
with Council  
Member

**(v)** Councillor Austin presented some of the issues the public has raised:

- Vacation rental bylaw;
- Live streaming Council meetings;
- Advertising for Cowichan Lake Education Centre;
- Newly elected officials training;
- Lakeview signage near Point Ideal;
- Animal Control bylaw re: animal abuse;
- River access at Prospect;
- Trans Canada Trail repairs;
- Handicap parking at Jakes at the Lake;
- The building beside the Forest Workers Memorial Park is moldy;
- Establishing a land bank;
- The trail from the arena to Lakeview is gated; and
- Snow removal

**(c) Staff Reports**

- (i)** A discussion was had on the issue of fuel deliveries to the proposed Gas n’ Go at Neva Road. Council has concerns regarding public safety and fuel spills near the river. Staff will review the use of a single tractor trailer.

**9. BYLAWS**

No. R.0033/19

Moved: Councillor McGonigle  
Seconded: Councillor Austin  
“Town of Lake Cowichan Zoning Amendment Bylaw 1018-2019”  
be given third reading.

CARRIED.

No. R.0034/19

Moved: Councillor Austin  
Seconded: Councillor Vomacka  
“Town of Lake Cowichan Zoning Amendment Bylaw 1018-2019”  
be reconsidered and adopted.

CARRIED.

**10. NEW BUSINESS**

None.

**11. MAYOR’S REPORT**

The Mayor presented his report for March, 2019 with the following highlights:

- The first 6 months have been interesting and challenging;
- The budget has been adopted in principle;
- We are working towards completing unfinished projects;
- The drainage issues at the Centennial Ball Fields are being addressed;
- We are still awaiting word on the grant submitted to CleanBC for the Municipal Hall upgrades; and
- Increased advertising at CLEC is being discussed.

**12. NOTICES OF MOTION**

The Vancouver Island Regional Library Budget Meeting is being held June 1<sup>st</sup>, 2019. Councillor Sandhu will attend in Councillor Vomcka’s absence as she will be in Quebec City for FCM.

**13. QUESTION PERIOD**

**14. IN CAMERA**

None.

**15. ADJOURNMENT**

No. R.0035/19

Moved: Councillor McGonigle  
Seconded: Councillor Sandhu  
that we adjourn (7:30 p.m.).

CARRIED.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor