



TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council

Tuesday, October 23rd, 2018

PRESENT: Mayor Ross Forrest
Councillor Carolyne Austin
Councillor Bob K. Day
Councillor Tim McGonigle
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Jill Walters, Recording Secretary

PUBLIC: 16

1. **CALL TO ORDER**

Mayor Forrest called the meeting to order at 6:00 p.m.

2. **AGENDA**

No. R.00134/18

Moved: Councillor Austin

Seconded: Councillor Vomacka

that the agenda be approved as amended with the following additions under:

Business Arising

(a) Economic Alliance Summit; and

Staff Reports

(b) Property Insurance Renewal.

CARRIED.

3. **ADOPTION OF MINUTES**

No. R.00135/18

(a) Moved: Councillor Vomacka

Seconded: Councillor Austin

that the minutes of the Regular Meeting of Council held on September 25th, 2018 be adopted.

CARRIED.

No. R.00136/18

Moved: Councillor McGonigle

Seconded: Councillor Austin

that the minutes of the Special Meeting of Council held on October 9th, 2018 be adopted.

CARRIED.

4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

No. R.00137/18

(a) Moved: Councillor McGonigle

Seconded: Councillor Day

that Councillor Austin and Councillor Vomacka be delegated to attend the Vancouver Island Economic Summit.

CARRIED.

5. **DELEGATIONS AND REPRESENTATIONS**

None.

6. **CORRESPONDENCE**

(a) **Action Items**

No. R.00138/18

(i) Moved: Councillor McGonigle

Seconded: Councillor Vomacka

that the Town of Lake Cowichan consent to the adoption of

“CVRD Bylaw No. 4237-Transit Service Amendment Bylaw, 2018”.

CARRIED.

(b) Information or Consent Items

(i) The letter from the Ministry of Attorney General re: Retail sale of non-medical cannabis was treated as information.

(ii) The letter of thanks from Hon. Claire Trevana, Minister of Transportation and Infrastructure re: their UBCM meeting was treated as information.

7. REPORTS

(a) Council and other Committee Reports

No. R.00139/18
Finance and
Administration

(i) Moved: Councillor McGonigle
Seconded: Councillor
that the minutes of the Finance and Administration Committee meeting held on October 9th, 2018 be approved with the following:

1-Water, Sewer, Garbage Rate Increase

that rate increases of a minimum of 3% for water and sewer charges and 2% for garbage fees be recommended for each of 2019 and 2020;

2-Meade Creek Recycling Centre Site Access and Storage.

that execution of a Memorandum of Understanding between Cowichan Valley Regional District and The Town of Lake Cowichan regarding Meade Creek Recycling Centre Site Access and Storage be approved; and

3-75th Birthday Celebration

that approval of a \$2000.00 grant be made to the 75th Birthday Celebration to the of the new “not for profit” society tasked with the celebration of the event.

CARRIED.

No. R.00140/18
Public Works and
Environmental
Services

(ii) Moved: Councillor Austin
Seconded: Councillor Vomacka
that the minutes of the Public Works and Environmental Committee meeting held on October 2nd, 2018, be approved as presented.

CARRIED.

No. R.00141/18
Parks, Recreation
and Culture

(iii) Moved: Councillor Vomacka
Seconded: Councillor McGonigle
that the minutes of the Parks, Recreation and Culture Committee meeting held on October 2nd, 2018 be approved as presented.

CARRIED.

No. R.00142/18
Economic and
Sustainable
Development

(iv) Moved: Councillor Day
Seconded: Councillor Vomacka
that the minutes of the Economic and Sustainable Development Committee meeting held on October 9th, 2018 be approved as presented.

CARRIED.

Cowichan Lake
Recreation

(v) No report was available for the Cowichan Lake Recreation Commission. The next meeting is being held on October 25th, 2018.

- Vancouver Island Regional Library (vi) No report was available for the Vancouver Island Regional Library.
- Advisory Planning Commission (vii) No report was available for the Advisory Planning Commission. The next meeting is being held on October 25th, 2018.
- Community Forest Co-op (viii) Councillor McGonigle reported that the final report on the transition has been prepared following the two workshops. Logging plans which were submitted have been approved. The profits will be shared equally between the Pacheedaht First Nation and the Community Forest Co-op.
- Cowichan Valley Regional District Board (b) **Other Reports**
(i) Councillor Day and Councillor McGonigle were both unable to attend the last CVRD meeting. Councillor Day reported on the inclusion of Ladysmith in the Commuter Transit Service.
- Community Outreach Team (ii) Councillor Austin presented the following highlights from the meeting of the Community Outreach Team:
- The Cowichan Lake Resource Directory has been updated;
 - Team Daily Dose transports addicts to their appointments;
 - Chemainus has a new urgent care unit;
 - There is a new Community Kitchen in Lake Cowichan;
 - Flu shots at Kaatza Health Unit are for children and families only;
 - Lake Cowichan School will have a full time counselor twice a week;
 - Establishment of a Youth and Senior's read together program; and
 - The next meeting is on Thursday November 15th, 2018.
- No. R.00143/18 (c) **Staff Reports**
Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that Council approve the renewal of property insurance with Aon Reed Stenhouse in the amount of \$41,924
CARRIED.
- No. R.0144/18 8. **BYLAWS**
(a) Moved: Councillor McGonigle
Seconded: Councillor Austin
that "Town of Lake Cowichan Bylaw to Amend Subdivision, Works and Services Bylaw No. 974-2016 Bylaw No. 1009-2018" be reconsidered and adopted.
CARRIED.
- No. R.0145/18 (b) Moved: Councillor Austin
Seconded: Councillor McGonigle
that "Town of Lake Cowichan Council Remuneration and Expenses Bylaw No. 1010-2018" be reconsidered and adopted.
CARRIED.

- No. R.00146/18 **(c)** Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that the "Town of Lake Cowichan Permissive Exemption from
Taxation for the Royal Canadian Legion Lake Cowichan Branch
210 Bylaw No. 1011-2018" be reconsidered and adopted.
CARRIED.
- No. R.00147/18 **(d)** Moved: Councillor Vomacka
Seconded: Councillor McGonigle
that the "Town of Lake Cowichan Inter Community Business
Licence Bylaw No. 1012-2018" be given first, second and third
readings.
CARRIED.
- No. R.00148/18 **(e)** Moved: Councillor McGonigle
Seconded: Councillor Austin
that the "Town of Lake Cowichan Water Regulations and Rates
Bylaw No. 1013-2018" be given first, second and third readings.
CARRIED.
- No. R.00149/18 **(f)** Moved: Councillor Vomacka
Seconded: Councillor McGonigle
that the "Town of Lake Cowichan Sewer Regulations and Rates
Bylaw No. 1014-2018" be given first, second and third readings.
CARRIED.
- No. R.00150/18 **(g)** Moved: Councillor Vomacka
Seconded: Councillor McGonigle
that the "Town of Lake Cowichan Waste Regulations and Rates
Bylaw No. 1015-2018" be given first, second and third readings.
CARRIED.

9. NEW BUSINESS

None.

10. MAYOR'S REPORT

The Mayor presented his report for October 2018 with the following highlights:

- Congratulations extended to Mayor-elect Rod Peters and the new council consisting of Carlyne Austin, Tim McGonigle, Kristine Sandhu and Lorna Vomacka;
- Appreciation of thanks to our dedicated staff and employees;
- Thank you to his family for their support over the years; and
- His thanks to the citizens of the Town.

11. NOTICES OF MOTION

12. QUESTION PERIOD

13. IN CAMERA

- No. R.00151/18 Moved: Councillor McGonigle
Seconded: Councillor Vomacka
(a) Section 92 of the *Community Charter* requires that before a meeting or part of a meeting is closed to the public, the council must state, by resolution, that the meeting is to be closed, and
(b) The basis on which the meeting is to be closed falls under the following: s.90 (1) (c) labor relations or other employee relations (6:45pm).

14. ADJOURNMENT

Adjourned
No. R.00152/18

Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that we arise and adjourn (7:20 p.m.), without report.

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2018.

Mayor