

# **AGENDA**

## **TOWN OF LAKE COWICHAN**

**Regular meeting of Council to be held on  
Tuesday, March 25<sup>th</sup>, 2014 at 6:00 p.m.**



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### **1. CALL TO ORDER**

#### **INTRODUCTION OF LATE ITEMS** (if applicable)

### **2. APPROVAL OF AGENDA**

### **3. ADOPTION OF MINUTES**

(a) Minutes of the Regular Meeting of Council held on February 25<sup>th</sup>, 2014.

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### **4. BUSINESS ARISING AND UNFINISHED BUSINESS**

### **5. DELEGATIONS AND REPRESENTATIONS**

- (a) Kathleen Sheppard and Joy Emmanuel, Social Planning Cowichan re:
- (i) Accomplishments and 2014 Plan; and
  - (ii) Update on Affordable Housing.

### **6. CORRESPONDENCE**

(a) **Action Items**

(b) **Information or Consent Items** (a member may ask that an item be dealt with separately)

- (1) Elimination of Home Mail Delivery Service by the Canada Post Corporation:
- (i) City of New Westminister;
  - (ii) City of Burnaby.

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### **7. REPORTS**

(a) **Council and Other Committee Reports**

- |   |                                 |           |
|---|---------------------------------|-----------|
| 1. Finance & Administration             | Councillor McGonigle            |           |
| • March 11 <sup>th</sup> , 2014.        |                                 | <b>14</b> |
| 2. Public Works                         | Councillor Hornbrook            |           |
| • March 4 <sup>th</sup> , 2014.         |                                 | <b>17</b> |
| 3. Parks, Recreation & Culture          | Councillor Day                  |           |
| • March 4 <sup>th</sup> , 2014.         |                                 | <b>20</b> |
| 4. CLEC, Lakeview and Fire Department   | Councillor Day                  |           |
| • March 11 <sup>th</sup> , 2014.        |                                 | <b>23</b> |
| 5. Sustainable Planning and Development | Councillor Ingram               |           |
| • March 18 <sup>th</sup> , 2014.        |                                 | <b>27</b> |
| 6. Cowichan Lake Recreation Commission  | Mayor Forrest                   |           |
| • February 27 <sup>th</sup> , 2014.     |                                 | <b>30</b> |
| 7. Chamber of Commerce                  | Councillor Ingram               |           |
| 8. Kaatza Historical Society            | Councillor Hornbrook            |           |
| 9. V.I.R.L                              | Councillor Day                  |           |
| 10. Ohtaki Twinning Committee           | Mayor Forrest/Councillor Ingram |           |
| 11. Advisory Planning Commission        | Councillor Hornbrook            |           |
| 12. Community Forest Co-op              | Councillor McGonigle            |           |

## 13. Cowichan Lake Seniors Association Councillor Ingram

(b) **Other Reports**

1. Lake Cowichan Fire Department Incident Report for February, 2013.
2. Cowichan Valley Regional District Board Meeting – Councillor McGonigle.
3. Choose Cowichan Lake – Councillor Day.

F/C

(c) **Staff Reports**

1. Chief Administrative Officer re: Development Variance – 70 Stanley Road (Lot 1, Plan 36545).
2. Chief Administrative Officer re: Update on Nuisance Properties (South Shore Road and Cowichan Avenue).

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F/C

8. **BYLAWS**

- (a) "Town of Lake Cowichan Election Bylaw No. 941-2014" may be reconsidered and adopted.

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9. **NEW BUSINESS**

- (a) Council Appointments to Community Groups or Societies.
- (b) Official Naming of Proposed Town Square.

10. **MAYOR'S REPORT**11. **NOTICES OF MOTION**12. **MEDIA / PUBLIC QUESTION PERIOD**

- Limited to items on the agenda

13. **IN CAMERA**

(a) Section 92 of the *Community Charter* requires that before a meeting or part of a meeting is closed to the public, the council must state, by resolution, that the meeting is to be closed, and

(b) The basis on which the meeting is to be closed falls under the following:

- s.90 (1) (c) – labour relations or other employee relations;
- s.90 (1) (e) – the acquisition, disposition or expropriation of land or improvements;
- s.90 (1) (f) – law enforcement; and
- s.90 (1) (g) – litigation or potential litigation affecting the municipality.

14. **ADJOURNMENT**