



## TOWN OF LAKE COWICHAN

**Public Works and Environmental Services Committee**  
*Tuesday, January 9<sup>th</sup>, 2018 at 5:00 p.m. – Council Chambers*

### AGENDA

- |  |   |               |
|--|---|---------------|
| <b>1. CALL TO ORDER</b>                                    | <table border="1"><tr><td><b>Page #</b></td></tr></table> | <b>Page #</b> |
| <b>Page #</b>  |   |               |
| <b>INTRODUCTION OF LATE ITEMS</b> (if applicable)          |   |               |
| <b>2. APPROVAL OF AGENDA</b>                               |   |               |
| <b>3. BUSINESS ARISING AND UNFINISHED BUSINESS</b>         |   |               |
| (a) Watermain Upgrades for:                                |   |               |
| (i) Greendale Rd – update; and                             |   |               |
| (ii) Ohtaki Footbridge and Greendale Trestle- status.      |   |               |
| (b) Water Treatment Plant Upgrade – current progress.      |   |               |
| (c) Infrastructure Planning Grants.                        | <table border="1"><tr><td><b>3</b></td></tr></table>      | <b>3</b>      |
| <b>3</b>   |   |               |
| (d) <b>Ongoing Items Still Being Addressed:</b>            |   |               |
| (i) Boat Ramp Improvements – progress update; and          |   |               |
| (ii) CLEC Water System Upgrades.                           |   |               |
| <b>4. DELEGATIONS AND REPRESENTATIONS</b>                  |   |               |
| None.  |   |               |
| <b>5. CORRESPONDENCE</b>                                   |   |               |
| None.  |   |               |
| <b>6. REPORTS</b>  |   |               |
| (a) CAO re:Committee Approval of Certain Capital Projects. | <table border="1"><tr><td><b>4</b></td></tr></table>      | <b>4</b>      |
| <b>4</b>   |   |               |
| (b) CAO re: Stormwater Infrastructure Financing Options.   | <table border="1"><tr><td><b>5</b></td></tr></table>      | <b>5</b>      |
| <b>5</b>   |   |               |
| <b>7. NEW BUSINESS</b>                                     |   |               |
| None.  |   |               |
| <b>8. NOTICES OF MOTION</b>                                |   |               |
| <b>9. PUBLIC RELATIONS ITEMS</b>                           |   |               |
| <b>10. MEDIA/PUBLIC QUESTION PERIOD</b>                    |   |               |
| <b>11. ADJOURNMENT</b>                                     |   |               |

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Ministry of Municipal  
Affairs and Housing

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CIRCULAR

Circular No. 17:16  
ARCS File #: 195-20

November 29, 2017

To: All Local Government Chief Administrative Officers

Re: 2018 Local Government Grants Program – Infrastructure Planning Grants

The Infrastructure Planning Grant Program (the Program) offers grants up to \$10,000 to help local governments plan, design and manage infrastructure. The Program can assist in the development of long-term comprehensive plans and feasibility studies that will improve public health and safety, enhance environmental protection and increase infrastructure sustainability. Funding is available for projects that support improved water, sewer, drainage and other environmental infrastructure.

In addition to selection criteria established by the Province of British Columbia, preference will be given to applications that will lead to future capital projects and those that promote innovation, build partnerships, and generate transferable knowledge.

Local governments that are involved in proactive infrastructure planning are better prepared to take advantage of capital grant programs. The Program can be used to help develop the long term plans and feasibility studies that are often key to the success of an application to a capital grant program.

The Program has a year round open intake with two application review deadlines. The next deadline for the 2018 Program is January 17, 2018. Program documents can be downloaded from the Ministry's website at:

[http://www.cscd.gov.bc.ca/lgd/infra/infrastructure\\_grants/infrastructure\\_planning\\_grant.htm](http://www.cscd.gov.bc.ca/lgd/infra/infrastructure_grants/infrastructure_planning_grant.htm)

Local governments are encouraged to submit applications on behalf of organizations such as improvement districts, registered water utilities or other small water systems if they have been approached by these groups to assist them to benefit from the Program. Please see the Program Guide for more information regarding such partnerships.

Liam Edwards  
Executive Director  
Local Government Infrastructure and Finance Branch

# Memo

**TO:** Chair, Public Works and Environmental Services

**FROM:** Chief Administrative Officer

**DATE:** January 5, 2018

**SUBJECT:** Committee Approval of Certain Capital Projects

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Council approved the following capital projects for 2017 but as these were not completed in the last fiscal year, it is prudent that authorization be provided to continue and complete these works in progress in early 2018:

New Water Treatment Plant; and the

Greendale Water Main Upgrade.

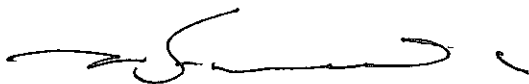
(The estimates for the above may be available by meeting time or by the next regular council meeting.)

An additional budget allocation approval for 2018 would be required before adoption of the Five Year Financial Plan for the:

CLEC Water System Upgrade estimated at \$90,000.

## **Recommendation**

that the committee recommend approval of the above listed projects as per the attendant cost estimates prior to approval of the financial plan.



Joseph A. Fernandez  
Chief Administrative Officer

# Memo

**TO:** Chair, Public Works and Environmental Services  
**FROM:** Chief Administrative Officer  
**DATE:** January 5, 2018  
**SUBJECT:** Stormwater Infrastructure Financing Options

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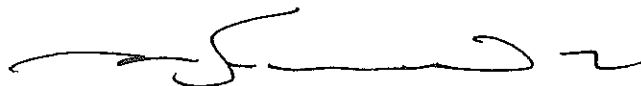
The Town of Lake Cowichan owns and operates stormwater infrastructure on a shoe string budget. With climate change the impact on stormwater infrastructure may be real or imagined. In any case, the reality is stormwater infrastructure protects residents from flooding that occasionally rears its ugly head during very heavy rains.

We have used general revenues to fund infrastructure requirements as they affect stormwater and runoff. Stormwater service, however, constitutes an essential service and our laissez faire attitude of how we deal with stormwater given our other priorities may not be the best approach to take.

We currently use a mix of parcel taxes and general revenues to fund water and sewer infrastructure. A dedicated funding source for stormwater infrastructure may also be an option for us to consider.

## **Recommendation**

It may be appropriate for the Town to consider undertaking a feasibility study of how best to approach the issue of funding stormwater infrastructure for the near and long term.



Joseph A. Fernandez