



## TOWN OF LAKE COWICHAN

Ohtaki Twinning Committee Meeting  
*Tuesday, September 18th, 2018 at 7:00 p.m. – Council Chambers*

### **AGENDA**

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1. **CALL TO ORDER**
- INTRODUCTION OF LATE ITEMS (if applicable)**
2. **AGENDA**
3. **APPROVAL OF MINUTES**
  - (a) Minutes of the meeting held on September 4th, 2018.
4. **BUSINESS ARISING AND UNFINISHED BUSINESS**
  - (a) Ohtaki visit 2018
  - (b) Proposed itinerary for visitors.
5. **CORRESPONDENCE**
  - (a) None.
6. **OTHER REPORTS**

None.
7. **NEW BUSINESS**
  - (a) Homestays for visitors-update.
8. **NEXT MEETING**

Tuesday September 25th, 2018 at 7:00 p.m.
9. **ADJOURNMENT**

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PRESENT: Mayor Ross Forrest, Chair  
Councillor Carolyne Austin  
Councillor Bob K. Day  
Councillor Lorna Vomacka

REGRETS: Councillor Tim McGonigle

ALSO, Joseph Fernandez, Chief Administrative Officer  
PRESENT: Ronnie Gill, Director of Finance  
Jill Walters, Recording Secretary

**1. CALL TO ORDER**

The Chair called the meeting to order at 6:35 p.m.

**2. AGENDA**

No. OC.13/18

Moved: Councillor Vomacka  
Seconded: Councillor Austin  
that the agenda be approved as presented.

CARRIED.

**3. ADOPTION OF MINUTES**

No. OC.11/18

Moved: Councillor Day  
Seconded: Councillor Vomacka  
that the minutes of the Ohtaki Twinning Committee meeting held  
on August 7<sup>th</sup>, 2018 be approved.

CARRIED.

**4. BUSINESS ARISING AND UNFINISHED BUSINESS**

(a) There was no new update on the Ohtaki delegation.

(b) The draft itinerary is as proposed below:

- Wednesday October 10<sup>th</sup>, 2018 - a Welcome BBQ will be held at the Fire hall;
- Thursday October 11<sup>th</sup>, 2018 - the delegation will hopefully visit the school in the morning and in the evening have pizza and sushi and carve pumpkins at the Town office;
- Friday October 12<sup>th</sup>, 2018 - Bowling and Pickle ball programmes have been booked at Youbou Lanes, and the multi-purpose room at the arena has been booked for the Ohtaki banquet;
- Saturday October 13<sup>th</sup> 2018 will be a free day for homestays and host families;
- Invites will be sent out to the Lady of the Lake and to the RCMP; and
- Dr. Leckie will be contacted to do piping along with the 4 Tenors; and

A proposal call will be issued for the banquet proposed for October 12<sup>th</sup>, 2018.

**5. CORRESPONDENCE**

None.

**6. OTHER REPORTS**

None.

**7. NEW BUSINESS**

(a) Homestays are still needed for 2 students and 3 adults. Staff will follow up with possible homestays.

**8. NEXT MEETING**

Ohtaki Meetings will be held more frequently until the time of the visit.

The next meeting is scheduled for Tuesday, September 18th, 2018 at 6:30 pm.

**9. ADJOURNMENT**

No. OC.14/18

Moved: Councillor Vomacka  
Seconded: Councillor Day  
that the meeting be adjourned (6:49 p.m.).

CARRIED.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Chair

