

# TOWN OF LAKE COWICHAN NOMINATION FORM

## AWARD CATEGORY *(Please Check One)*

### SPORTS WALL OF FAME

### HERITAGE WALL OF FAME

#### 1. NOMINEE

NAME (MR / MRS / MS / MISS / DR.)

HOME ADDRESS

CITY / TOWN / PROVINCE / POSTAL CODE

TELEPHONE

EMAIL

ORGANIZATION (IF APPLICABLE)

ORGANIZATION ADDRESS (IF APPLICABLE) CITY / TOWN / PROVINCE / POSTAL CODE

#### 2. NOMINATOR

NAME (MR / MRS / MS / MISS / DR.)

ADDRESS

CITY / TOWN / PROVINCE / POSTAL CODE

DAYTIME TELEPHONE

EVENING TELEPHONE

EMAIL

ORGANIZATION (IF APPLICABLE)

*Please provide your relationship to the nominee and also indicate how long you have known the nominee.*

*I have included all the nomination material required for a completed nomination package.*

DATE

SIGNATURE OF NOMINATOR

List the individuals who are providing a letter of support for the nomination.

#### 3. LETTER OF SUPPORT

NAME (MR / MRS / MS / MISS / DR.)

TITLE AND ORGANIZATION (IF APPLICABLE)

ADDRESS

CITY / TOWN / PROVINCE / POSTAL CODE

TELEPHONE

EMAIL

*Please provide your relationship to the nominee and also indicate how long you have known the nominee in your letter of support.*

#### 4. SECOND LETTER OF SUPPORT

NAME (MR / MRS / MS / MISS / DR.)

TITLE AND ORGANIZATION (IF APPLICABLE)

ADDRESS

CITY / TOWN / PROVINCE / POSTAL CODE

TELEPHONE

EMAIL

*Please provide your relationship to the nominee and also indicate how long you have known the nominee in your letter of support.*

Nomination deadline: January 31<sup>st</sup> of each year.

#### YOUR COMPLETED NOMINATION PACKAGE MUST INCLUDE:

1. Completed Nomination Form
2. Three letters: (maximum 500 words each)
  - A letter from the nominator giving the reasons for nomination.
  - Two letters of support for the nominee from other individuals or organizations that describe the value and impact of the contributions of the individual.
3. Brief biographical overview of the nominee as it relates to the nomination.
4. Optional: up to five pages of additional material about your nominee.

#### MAILING INFORMATION:

Mail or Courier completed nomination package to:

Wall of Fame Awards  
Town of Lake Cowichan  
Box 860, 39 South Shore Road  
Lake Cowichan, BC V0R 2G0

For more information, please contact

Tel: 250-749-6681

Email: [jfernandez@lakecowichan.ca](mailto:jfernandez@lakecowichan.ca)

Website: [www.town.lakecowichan.bc.ca](http://www.town.lakecowichan.bc.ca)

Please note that it is the responsibility of the nominator to ensure that the nomination package is complete, with supporting letters and submitted by the due date. All material received will be kept confidential.

- You can nominate any current or former resident of the Cowichan Lake area (Lake Cowichan, Mesachie Lake, Honeymoon Bay, Caycuse and Youbou) for the **Sports Wall of Fame** who has demonstrated outstanding achievement, excellence or distinction in the field of sports.
- You can nominate any current or former resident of the Cowichan Lake area (Lake Cowichan, Mesachie Lake, Honeymoon Bay, Caycuse and Youbou) for the **Heritage Wall of Fame**. The nominee has to have demonstrated outstanding achievement, excellence or distinction in community leadership, volunteer services, culture, the arts, the possibilities are endless.

We have a lot of terrific people and athletes in the Cowichan Lake area and each year, there are many more nominees than there are places for this recognition. If we do not choose your nominee, you can request to carry the file forward for the next year. The nomination package as submitted will then be carried forward for three (3) years unless new material is submitted.



TOWN OF LAKE COWICHAN