

# Memo



**TO:** Chief Administrative Officer  
**SUBJECT:** Finance Warrant – December 2016  
**DATE:** April 30, 2017  
**FROM:** Director of Finance

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As approved by the financial plan the disbursements for December 2016 are:

### Accounts Payable Cheques

| Month    | Cheque Sequence | Amount     |
|----------|-----------------|------------|
| December | 34126 - 34247   | 389,116.58 |

### Payroll Direct Deposits

| Date        | Payroll # | Amount    |
|-------------|-----------|-----------|
| December 1  | 24        | 36,493.24 |
| December 15 | 25        | 35,122.19 |
| December 29 | 26        | 33,679.84 |

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Total Payroll 105,295.27

Total Expenditures 494,411.85

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Specific cheque details:

| Cheque | Supplier             | Detail                         | Amount    |
|--------|----------------------|--------------------------------|-----------|
| 34129  | Duncan Paving Ltd.   | Concrete sidewalk replacements | 25,956.00 |
| 34153  | Lowé Fabrication     | Welcome sign at wye entrance   | 51,720.48 |
| 34159  | Lake Cow. Fire Dept. | 2016 deductions                | 21,259.25 |

Ronnie Gill, CPA, CGA

| Cheque # | Bank | Pay Date   | Vendor # | Vendor Name        | Paid Amount | Void |
|----------|------|------------|----------|--------------------|-------------|------|
| 2937     | 001  | 05/12/2016 | 00301    | ROYAL BANK VISA    | 2,506.85    |      |
| 034126   | 001  | 06/12/2016 | 00004    | REVENUE SERVICES O | 1,894.00    |      |
| 034127   | 001  | 06/12/2016 | 00013    | BC HYDRO           | 5,250.00    |      |
| 034128   | 001  | 06/12/2016 | 00040    | COASTAL ANIMAL CON | 214.20      |      |
| 034129   | 001  | 06/12/2016 | 00058    | DUNCAN PAVING LTD  | 25,956.00   |      |
| 034130   | 001  | 06/12/2016 | 00076    | USW-COASTAL FOREST | 1,251.36    |      |
| 034131   | 001  | 06/12/2016 | 00079    | MAXXAM ANALYTICS I | 79.80       |      |
| 034132   | 001  | 06/12/2016 | 00098    | PACIFIC BLUE CROSS | 3,275.06    |      |
| 034133   | 001  | 06/12/2016 | 00124    | PETTY CASH         | 92.10       |      |
| 034134   | 001  | 06/12/2016 | 00133    | GRAND & TOY        | 100.07      |      |
| 034135   | 001  | 06/12/2016 | 00136    | RECEIVER GENERAL F | 11,389.81   |      |
| 034136   | 001  | 06/12/2016 | 00191    | ACKLANDS - GRAINGE | 216.61      |      |
| 034137   | 001  | 06/12/2016 | 00215    | STAPLES/BD#210     | 155.08      |      |
| 034138   | 001  | 06/12/2016 | 00470    | DYNAMEX CANADA COR | 36.66       |      |
| 034139   | 001  | 06/12/2016 | 00553    | GUILLEVIN INTERNAT | 1,678.81    |      |
| 034140   | 001  | 06/12/2016 | 00866    | ORCA HEALTH & SAFE | 245.57      |      |
| 034141   | 001  | 06/12/2016 | 00920    | BAREMETAL.COM INC. | 80.17       |      |
| 034142   | 001  | 06/12/2016 | 00922    | ERT TRAINING INC.  | 651.00      |      |
| 034143   | 001  | 06/12/2016 | 00933    | SAVE-ON-SEPTIC SER | 488.25      |      |
| 034144   | 001  | 06/12/2016 | 01049    | MONK OFFICE        | 71.14       |      |
| 034145   | 001  | 06/12/2016 | 01503    | FORREST, ROSS      | 99.36       |      |
| 034146   | 001  | 06/12/2016 | 01515    | YOUNG, ANDERSON    | 3,197.68    |      |
| 034147   | 001  | 06/12/2016 | 02315    | MACNUTT ENTERPRISE | 3,226.90    |      |
| 034148   | 001  | 06/12/2016 | 03320    | TAGZ CONTRACTING   | 2,094.75    |      |
| 034149   | 001  | 06/12/2016 | 03666    | WHISKIN, DAVID     | 200.00      |      |
| 034150   | 001  | 06/12/2016 | 04085    | SIGMA SAFETY CORP  | 1,811.45    |      |
| 034151   | 001  | 06/12/2016 | 04680    | MOTION CANADA      | 1,947.75    |      |
| 034152   | 001  | 06/12/2016 | 06017    | VANCOUVER ISLAND U | 1,548.75    |      |
| 034153   | 001  | 06/12/2016 | 06305    | LOWE FABRICATION A | 51,720.48   |      |
| 034154   | 001  | 06/12/2016 | 07200    | GILL, RONNIE       | 221.58      |      |
| 034155   | 001  | 06/12/2016 | 90036    | MCGONIGLE, TIM     | 32.40       |      |
| 034156   | 001  | 06/12/2016 | 90047    | MCPAHON, TERRY     | 125.00      |      |
| 034157   | 001  | 06/12/2016 | 90102    | ENVIRONMENTAL OPER | 105.00      |      |
| 034158   | 001  | 06/12/2016 | 91055    | RECEIVER GENERAL   | 557.30      |      |
| 034159   | 001  | 08/12/2016 | 00091    | LAKE COWICHAN FIRE | 21,259.25   |      |
| 034160   | 001  | 08/12/2016 | 00582    | JOHNSON MARK       | 2,689.07    |      |
| 034161   | 001  | 08/12/2016 | 00583    | ROBERTSON BILL     | 4,965.65    |      |
| 034162   | 001  | 08/12/2016 | 00800    | DIGITAL POSTAGE-ON | 1,050.00    |      |
| 034163   | 001  | 08/12/2016 | 02486    | LINGREN, KARI      | 145.96      |      |
| 034164   | 001  | 08/12/2016 | 04106    | PADJEN, TOM        | 3,536.29    |      |
| 034165   | 001  | 08/12/2016 | 04305    | KNOTT, TYLER       | 2,400.19    |      |
| 034166   | 001  | 08/12/2016 | 08014    | NAHIRNICK, CHRIS   | 2,602.32    |      |
| 034167   | 001  | 08/12/2016 | 09084    | FAWCETT, AL        | 1,037.64    |      |
| 034168   | 001  | 08/12/2016 | 09304    | MAY,JESSICA        | 332.13      |      |
| 034169   | 001  | 08/12/2016 | 09309    | ELLIOTT, ADAM      | 2,293.70    |      |
| 034170   | 001  | 08/12/2016 | 09311    | FOWLER, WES        | 2,514.45    |      |
| 034171   | 001  | 08/12/2016 | 09312    | GROBE, MONROE      | 3,852.00    |      |
| 034172   | 001  | 08/12/2016 | 09502    | SMITH, TYSON       | 2,714.24    |      |
| 034173   | 001  | 08/12/2016 | 09541    | TAYLOR, NICK       | 1,687.45    |      |
| 034174   | 001  | 08/12/2016 | 80300    | LAFORGE, GARY      | 3,998.95    |      |
| 034175   | 001  | 08/12/2016 | 90003    | BOURASSA, RAYMOND  | 3,537.12    |      |
| 034176   | 001  | 08/12/2016 | 90039    | KNOTT, DOUG        | 7,607.30    |      |
| 034177   | 001  | 08/12/2016 | 90040    | DENNINGER, TOM     | 3,498.19    |      |
| 034178   | 001  | 08/12/2016 | 90088    | JANZEN, DAVID H    | 2,262.39    |      |
| 034179   | 001  | 08/12/2016 | 91013    | JOHNSON STEVEN     | 3,328.25    |      |
| 034180   | 001  | 08/12/2016 | 91031    | VATCHER, STEVE     | 7,729.35    |      |
| 034181   | 001  | 08/12/2016 | 91034    | CALLSEN, DOUG      | 2,022.01    |      |
| 034182   | 001  | 08/12/2016 | 91036    | HIETA, BILL        | 5,260.07    |      |
| 034183   | 001  | 08/12/2016 | 91040    | LOEWEN, DEVIN      | 1,823.95    |      |
| 034184   | 001  | 08/12/2016 | 91043    | ROBERTSON, CORY    | 3,378.02    |      |
| 034185   | 001  | 08/12/2016 | 91044    | MILLER, GARY D.    | 3,148.99    |      |
| 034186   | 001  | 08/12/2016 | 91045    | ELLIOTT, GREG      | 2,611.52    |      |
| 034187   | 001  | 08/12/2016 | 91046    | SEGEE, JAMES       | 3,837.90    |      |
| 034188   | 001  | 08/12/2016 | 91047    | KOCHANUK, BRADLEY  | 4,239.70    |      |
| 034189   | 001  | 08/12/2016 | 91056    | SMITH, GREG        | 4,084.41    |      |
| 034190   | 001  | 08/12/2016 | 91680    | ELLISON, ELIJA     | 3,499.15    |      |
| w000215  | 001  | 09/12/2016 | 00108    | MUNICIPAL PENSION  | 8,325.48    |      |
| 034191   | 001  | 15/12/2016 | 00047    | BC HYDRO & POWER A | 17,169.59   |      |
| 034192   | 001  | 15/12/2016 | 00077    | IWA FOREST INDUSTR | 882.66      |      |
| 034193   | 001  | 15/12/2016 | 00078    | UNITED STEELWORKER | 1,464.76    |      |
| 034194   | 001  | 15/12/2016 | 00136    | RECEIVER GENERAL F | 10,468.72   |      |
| 034195   | 001  | 15/12/2016 | 00175    | COWICHAN LAKE DIST | 3,750.00    |      |
| 034196   | 001  | 15/12/2016 | 00301    | ROYAL BANK VISA    | 404.25      |      |

| Cheque # | Bank | Pay Date   | Vendor # | Vendor Name        | Paid Amount | Void |
|----------|------|------------|----------|--------------------|-------------|------|
| 034197   | 001  | 15/12/2016 | 00614    | FERNANDEZ, JOSEPH  | 30.24       |      |
| 034198   | 001  | 15/12/2016 | 01012    | BELL EXPRESS VU    | 82.33       |      |
| 034199   | 001  | 15/12/2016 | 01503    | FORREST, ROSS      | 134.42      |      |
| 034200   | 001  | 15/12/2016 | 06047    | CivicInfo BC       | 446.25      |      |
| 034201   | 001  | 15/12/2016 | 80718    | AUSTIN, CAROLYNE   | 148.31      |      |
| 034202   | 001  | 20/12/2016 | 00026    | COUNTRY GROCER - L | 1,059.00    |      |
| 034203   | 001  | 20/12/2016 | 00032    | LORDCO PARTS LTD.  | 1,693.31    |      |
| 034204   | 001  | 20/12/2016 | 00033    | P and R TRUCK CENT | 2,118.72    |      |
| 034205   | 001  | 20/12/2016 | 00035    | COAST ENVIRONMENTA | 538.13      |      |
| 034206   | 001  | 20/12/2016 | 00046    | COWICHAN VALLEY RE | 4,975.35    |      |
| 034207   | 001  | 20/12/2016 | 00048    | OPUS DAYTONKNIGHT  | 85.58       |      |
| 034208   | 001  | 20/12/2016 | 00058    | DUNCAN PAVING LTD  | 177.28      |      |
| 034209   | 001  | 20/12/2016 | 00069    | BOB GODFREY WELDIN | 236.26      |      |
| 034210   | 001  | 20/12/2016 | 00079    | MAXXAM ANALYTICS I | 680.40      |      |
| 034211   | 001  | 20/12/2016 | 00089    | LAKE COWICHAN HOME | 602.58      |      |
| 034212   | 001  | 20/12/2016 | 00111    | HOME HARDWARE-LAKE | 1,276.95    |      |
| 034213   | 001  | 20/12/2016 | 00112    | NEISER SALES & SER | 34.94       |      |
| 034214   | 001  | 20/12/2016 | 00161    | WESTBURNE ELECTRIC | 239.68      |      |
| 034215   | 001  | 20/12/2016 | 00191    | ACKLANDS - GRAINGE | 363.67      |      |
| 034216   | 001  | 20/12/2016 | 00254    | BLACKY'S AUTO RECY | 58.24       |      |
| 034217   | 001  | 20/12/2016 | 00314    | ASSOCIATION OF PRO | 425.25      |      |
| 034218   | 001  | 20/12/2016 | 00464    | BLACK PRESS GROUP  | 224.16      |      |
| 034219   | 001  | 20/12/2016 | 00470    | DYNAMEX CANADA COR | 36.66       |      |
| 034220   | 001  | 20/12/2016 | 00514    | DODDS LUMBER CO. L | 117.04      |      |
| 034221   | 001  | 20/12/2016 | 00520    | SUPER SAVE ENTERPR | 1,985.73    |      |
| 034222   | 001  | 20/12/2016 | 00538    | BOB BRIDGER ENTERP | 1,237.02    |      |
| 034223   | 001  | 20/12/2016 | 00640    | DUNCAN AUTO PARTS  | 166.20      |      |
| 034224   | 001  | 20/12/2016 | 00845    | GORDON FOOD SERVIC | 3,057.31    |      |
| 034225   | 001  | 20/12/2016 | 01705    | RIDGELINE ENTERPRI | 3,123.75    |      |
| 034226   | 001  | 20/12/2016 | 02031    | STANTEC CONSULTING | 16,198.14   |      |
| 034227   | 001  | 20/12/2016 | 02550    | AON REED STENHOUSE | 660.00      |      |
| 034228   | 001  | 20/12/2016 | 02551    | KELLY'S 1ST CALL L | 855.75      |      |
| 034229   | 001  | 20/12/2016 | 03176    | CUMMINS WESTERN CA | 546.14      |      |
| 034230   | 001  | 20/12/2016 | 03400    | MNP                | 8,599.50    |      |
| 034231   | 001  | 20/12/2016 | 03800    | WSP CANADA INC.    | 421.71      |      |
| 034232   | 001  | 20/12/2016 | 04069    | CHEVRON CANADA LIM | 603.02      |      |
| 034233   | 001  | 20/12/2016 | 05088    | JAYKAR HOLDINGS LT | 4,900.76    |      |
| 034234   | 001  | 20/12/2016 | 06093    | CANADIAN RECREATIO | 352.80      |      |
| 034235   | 001  | 20/12/2016 | 09305    | WASTE MANAGEMENT   | 150.15      |      |
| 034236   | 001  | 20/12/2016 | 09500    | FARMER BEN'S EGGS  | 159.00      |      |
| 034237   | 001  | 20/12/2016 | 09600    | CDW SURVEY & DESIG | 874.57      | Yes  |
| 034238   | 001  | 20/12/2016 | 20503    | RBS MANAGED SERVIC | 1,575.62    |      |
| 034239   | 001  | 20/12/2016 | 80208    | LAKE COWICHAN FURN | 112.00      |      |
| 034240   | 001  | 20/12/2016 | 90140    | CEI ARCHITECTURE A | 17,000.39   |      |
| 034241   | 001  | 20/12/2016 | 00046    | COWICHAN VALLEY RE | 34.20       |      |
| 034242   | 001  | 20/12/2016 | 00047    | BC HYDRO & POWER A | 77.75       |      |
| 034243   | 001  | 20/12/2016 | 00685    | TELUS MOBILITY CEL | 635.04      |      |
| 034244   | 001  | 20/12/2016 | 00692    | TELUS COMMUNICATIO | 1,581.13    |      |
| 034245   | 001  | 20/12/2016 | 03802    | HOREL, BRIDGET     | 117.98      |      |
| w000216  | 001  | 23/12/2016 | 00108    | MUNICIPAL PENSION  | 7,455.82    |      |
| 034246   | 001  | 28/12/2016 | 06302    | DAVIS, DONALD      | 420.00      |      |
| 034247   | 001  | 29/12/2016 | 00136    | RECEIVER GENERAL F | 9,874.23    |      |
| W000217  | 001  | 30/12/2016 | 00108    | MUNICIPAL PENSION  | 7,496.68    |      |
| Total:   |      |            |          |                    | 389,116.58  |      |

\*\*\* End of Report \*\*\*