



## TOWN OF LAKE COWICHAN

### Advisory Planning Commission

Thursday, March 21<sup>st</sup>, 2019 at 4.00 p.m. – Council Chambers

## AGENDA

1. **CALL TO ORDER** **Page #**
  
2. **INTRODUCTION OF LATE ITEMS** (if applicable)
  
3. **ADOPTION OF MINUTES**  
(a) Minutes of meeting held on February 26<sup>th</sup>, 2019. **3**
  
4. **BUSINESS ARISING AND UNFINISHED BUSINESS**  
None.
  
5. **DELEGATIONS AND REPRESENTATIONS**  
None.
  
6. **CORRESPONDENCE**  
None.
  
7. **REPORTS**  
Contract Planner:  
(i) [Full OCP document for review.](#)  
(iii) Official Community Plan Update. **5**
  
8. **NEW BUSINESS**  
(a) Signage at Point Ideal re: Lakeview Park.
  
9. **NEXT MEETING DATE**  
April 25<sup>th</sup>, 2019.
  
10. **ADJOURNMENT**

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**TOWN OF LAKE COWICHAN**

Minutes of Advisory Planning Commission held on  
Thursday, February 28<sup>th</sup>, 2019



PRESENT: Darlene Ector, Chair  
Janet Kirk  
Pat Lamont  
Brian Locher  
Robert Patterson

ALSO, PRESENT: Councillor Carolyne Austin  
Joseph A. Fernandez, CAO  
James van Hemert, Contract Planner

**1. CALL TO ORDER**

The Chair called the meeting to order at 4.03 p.m.

**2. APPROVAL OF AGENDA**

No. APC.03/19 Moved: Brian Locher  
Seconded: Pat Lamont  
that the agenda be approved.

CARRIED.

**3. ADOPTION OF MINUTES**

No. APC.04/19 Moved: Robert Patterson  
Seconded: Brian Locher  
that the minutes of the meeting held on November 22<sup>nd</sup>, 2018 be  
approved.

CARRIED.

**4. BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

**5. DELEGATIONS AND REPRESENTATIONS**

The delegation was moved to later in the meeting.

**6. CORRESPONDENCE**

(a) The correspondence item from Dr, Shannon Waters, Island Health provided material for additional edits to the Official Community Plan.

**7. REPORTS**

(a) Th contract planner summarized the "open house" comments and highlighted the following:

- Short-term vacation rentals and need to license or limit occupancy of these using Tofino or Richmond regulations for these;
- More water access points for public, including floating walkways;

- Parking needs of tourists and oversized vehicles with locations identified for such;
- Affordable housing and tiny houses; and
- Recognize the inclusion of all rather segregate by sexual orientation.

The revised Official Community Plan and the attendant maps were treated as information.

**8. NEW BUSINESS**

Bob Day made a presentation on behalf of the Cowichan Lake Trail Blazers Society. He talked about its Action Plan, steps leading to the creation of the Trail Blazers as an entity and the economic benefits that could be reaped from hiking and biking activities. He also spoke of the need for land use and maintenance agreements.

**9. NEXT MEETING DATES**

March 21<sup>st</sup>, 2019 at 4.00 p.m.

**10. ADJOURNMENT**

The Chair adjourned the meeting at 6.08 p.m.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Chair

# Town of Lake Cowichan

## *Creating our Future:* Official Community Plan Update

OCP Edits per Island Health and Community Comments  
For APC consideration, March 12, 2019



Based on our meeting discussion of February 28 the following additions or amendments to existing draft text are drafted.

1. New affordable housing policy:

In the next comprehensive update to the Zoning Bylaw consider a rental only zone district.

2. Revised introductory sentence in Institutions text:

The Town and its residents are committed to maintaining a safe, inclusive environment for all, where diversity is welcome and celebrated.

3. New Implementation item:

Identify parking locations for oversized vehicles.

4. New policy in Subsection 5.1.5.5 Tourism & Recreation Policies

Short-term vacation rental in existing private residences may be supported subject to licensing, location criteria, life and safety standards, insurance, adequate off-street parking, limiting nuisances, and other matters as may be determined by the Town Council.

5. New policy in Community (5.4.1.1)

Construct accessible access ramp to the beach in Riverside Park (also known as the "Duck Pond.")

6. New Natural Environment policy (3.1.1.1)

Support the CVRD Airshed Protection Strategy and participate in the Cowichan Regional Airshed Roundtable.

7. New item in Affordable Housing policy (5.2.1.3)

- mobile homes manufactured to the CSA-Z240 standard and in a planned community environment

