



TOWN OF LAKE COWICHAN

Advisory Planning Commission

Thursday, February 23rd, 2017 at 4.00 p.m. – Council Chambers

AGENDA

1. **CALL TO ORDER**

Page #

INTRODUCTION OF LATE ITEMS (if applicable)

2. **AGENDA**

3. **ADOPTION OF MINUTES**

(a) Minutes of meeting held on January 26th, 2017.

1

4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

(a) Columbarium – status.

3

(b) Parking regulations – update.

5. **DELEGATIONS AND REPRESENTATIONS**

None.

6. **CORRESPONDENCE**

None.

7. **REPORTS**

Contract Planner re: Overview of Land use legislation and bylaws, and legal control over land uses including the subdivision of lands (verbal report).

8. **NEW BUSINESS**

None.

9. **NEXT MEETING DATE**

March 23rd, 2017

10. **ADJOURNMENT**

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TOWN OF LAKE COWICHAN
Minutes of Advisory Planning Commission held on
Thursday, January 26th, 2017



PRESENT: Ross Fitzgerald, Chair
Katie Burridge
Darlene Ector
Robert Patterson

REGRETS: Les Bowd

ALSO PRESENT: Joseph A. Fernandez, CAO, Ex-officio
James van Hemert, Contract Planner
Councillor Carolyne Austin

1. CALL TO ORDER

Ross Fitzgerald was elected Chair and he called the meeting to order at 4.05 p.m.

2. APPROVAL OF AGENDA

No. APC.01/17 Moved: Darle Ector
Seconded: Katie Burridge
that the agenda be approved.

CARRIED.

3. ADOPTION OF MINUTES

No. APC.02/17 Moved: Darlene Ector
Seconded: Katie Burridge
that the minutes of the meeting held on November 24th, 2016 be approved.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

- (a) The contract planner presented a graphic representation of the required tasks and timeframes for the completion of the columbarium project.
- (b) The Chair, for the benefit of the newer members, gave a presentation of the process that was involved in implementing the large entrance gateway sign. Members were advised that the entrance sign for the west-end was still to be undertaken. The Chair shared a drawing of the proposed way finding priorities which he had updated for 2017.
- (c) The Contract Planner provided a detailed synopsis of the revised parking regulations which further elicited discussion on scooters, rain water garden landscaping, fees in lieu of parking provision and types of suitable parking surfaces.

5. DELEGATIONS AND REPRESENTATIONS

None.

6. CORRESPONDENCE

None.

7. REPORTS

None.

8. NEW BUSINESS

None..

9. NEXT MEETING DATES

February 23rd, 2017 at 4.00 p.m.

10. ADJOURNMENT

No. APC.03/17
Adjournment

Moved: Darlene Ector
Seconded: Robert Parker
that the meeting be adjourned (5.49 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2016.

Chair

TOWN OF LAKE COWICHAN**BYLAW NO. ____-2017****A Bylaw to Amend Zoning Bylaw No. 935-2013**

WHEREAS the *Local Government Act* authorizes a local government to enact bylaws which would designate different zones and regulations pertaining to land use and development of the Town of Lake Cowichan;

AND WHEREAS the Council of the Town of Lake Cowichan deems it expedient to amend Bylaw 935-2013 to allow for changes with respect to land use and zoning regulations;

AND WHEREAS the passage of this bylaw has met all of the requirements pursuant to the Local Government Act;

NOW THEREFORE the Council of the Town of Lake Cowichan in open meeting assembled, enacts the following:

1. TITLE

This bylaw may be cited for all purposes as the "Town of Lake Cowichan Zoning Amendment Bylaw No. xxx-2017".

2. AMENDMENTS

- 1) Section 3 Definitions is amended by adding the additional term of Columbarium:

"Columbarium" means a structure designed for the purpose of storing the ashes of human remains that have been cremated and which contains niches for cinerary urns.

- 2) Section 5.15 P-1–Public Use Zone is amended by adding Columbarium as an additional Principal use listed in .2 Permitted Uses
- 3) Schedule C Permitted Land Use Table is amended by adding Columbarium as an additional Principal use listed in the Institutional Use category within the P-1 Public Use Zone.
- 4) Schedule A Map is amended by rezoning the land described as Lots 2 and 3, Section 6, Renfrew District, Plan No. 16660 (Lot 2 PID: 004-016–050; Lot 3 PID: 004-016-068) and shown on Schedule A to this Bylaw, from Urban Residential (R-1) to Public Use (P-1).

3. FORCE AND EFFECT

That upon adoption of this bylaw, Bylaw No. xxx-2017, the "Town of Lake Cowichan Zoning Bylaw No. 935-2013" shall hereby be amended and take effect.

READ A FIRST TIME on the --nd day of ____, 2017.

READ A SECOND TIME on the --nd day of ____, 2017.

