



TOWN OF LAKE COWICHAN
Minutes of a Regular meeting of Council
Tuesday, September 17th, 2019

PRESENT: Mayor Rod Peters
Councillor Carolyne Austin
Councillor Tim McGonigle
Councillor Kristine Sandhu
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Roni-Lee Roach, Executive Secretary

PUBLIC: 2

1. CALL TO ORDER

Mayor Peters called the meeting to order at 6:01 p.m.

2. AGENDA

No. R.0122/19

Moved: Councillor Vomacka
Seconded: Councillor Austin
that the agenda be approved with the following additions:

REPORTS –STAFF REPORTS

(c)(ii) Chief Administrative Officer re: 2020 Community Resiliency Investment Program; and

BYLAWS

(e) "Town of Lake Cowichan Permissive Exemption from Taxation for the North Shore Road Boat Launch Bylaw No. 1029-2019".

CARRIED.

3. ADOPTION OF MINUTES

No. R.0123/19

Moved: Councillor McGonigle
Seconded: Councillor Sandhu
that the minutes of the Regular Meeting of Council held on August 27th, 2019 be adopted.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. DELEGATIONS AND REPRESENTATIONS

None.

6. VERBAL COMMENT FROM THE PUBLIC ON A SUBSEQUENT ITEM ON THE AGENDA

7. CORRESPONDENCE

(a) Action Items

(i) The e-mail correspondence item received from Coralie Breen, Senior Planner, Cowichan Valley Regional District on the matter of its housing needs report was treated as information.

(b) Information or Consent Items

None.

8. REPORTS

(a) Council and other Committee Reports

No. R.0124/19
Finance and
Administration

- (i)** Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that the minutes of the Finance and Administration Committee meeting held on September 3rd, 2019 be approved as presented.

CARRIED.

No. R.0125/19
Public Works and
Environmental
Services

- (ii)** Moved: Councillor Vomacka
Seconded: Councillor Austin
that the minutes of the Public Works and Environmental Services Committee meeting held on September 10th, 2019 be approved as presented.

CARRIED.

No. R.0126/19
Parks, Recreation and
Culture

- (iii)** Moved: Councillor Austin
Seconded: Councillor Sandhu
that the minutes of the Parks, Recreation and Culture Committee meeting held on September 10th, 2019 be approved, as amended, with the following:

1- Access Gate to Centennial Park

that staff be directed to determine the feasibility of leaving Centennial Park ungated during the winter months.

CARRIED.

Cowichan Lake
Recreation

- (iv)** Mayor Peters advised that the Cowichan Lake Recreation Commission would be meeting on Thursday, September 19th, 2019 at 7:00 p.m.

Councillor Austin requested that the minutes of the Recreation Commission be forwarded to members of Council for its information.

Vancouver Island
Regional Library

- (v)** Councillor Vomacka reported that the Vancouver Island Regional Library Board would be meeting on Saturday, September 21st, 2019.

Advisory Planning
Commission

- (vi)** Councillor Austin reported that the Advisory Planning Commission would be meeting on Thursday, September 19th, 2019 at 4:00 p.m. and it would be reviewing the Zoning Bylaw.

Community Forest
Co-operative

- (vii)** Councillor McGonigle reported that Mayor Peters and he attended the quarterly dinner meeting of the Community Forest Co-operative. He further reported that the grant funding applications that were submitted for September 15th, 2019 would be reviewed by a 5-person panel. The Annual General meeting will be held in November, 2019.

Councillor Austin requested clarification on whether the shutdown of forest company Teal Jones would affect the activity of the Forest Co-op. Councillor McGonigle replied in the negative and he stated that the Forest Co-op did not have any affiliation with Teal Jones.

(b) Other Reports

Cowichan Valley
Regional District
Board

- (i)** Councillor McGonigle reported on his attendance at the following meetings:

Regional District Board

- Staffing changes and appointments;
- Presentation by Cermaq Canada on its regional operations;
- Private forest lands tour by elected official and members of the Watershed Board;
- Financial contribution of \$3,000 to the BC Agriculture and Food

Climate Action Initiative Regional Adaptation Strategies Project to assist with workshop costs;

- Development permit applications;
- Input request from the District of North Cowichan for the rezoning of the motorsports circuit; and
- 2020 budget public meeting calendar was endorsed.

Community Services Committee

- Wildfire interface project funding application;
- Park improvements in the electoral areas;
- Presentation by Earth Guardians Cowichan Valley participation on climate awareness activities and receipt of 200 transit tickets; and
- Cowichan Centre - upgrades to the arena chiller replacement project at a cost of \$415,000.

Community Outreach Team (ii) Councillor Austin reported that the Community Outreach Team would be meeting on Thursday, September 19th, 2019 at 9:00 a.m. She was however, unable to attend as she would be at another meeting.

Our Cowichan (iii) Councillor Austin read out her written report on her attendance at the Our Cowichan meeting. She advised that the Clements Centre would be looking for letters of support from the municipalities for its funding application for a child care facility.

(c) **Staff Reports**

No. R.0127/19 (i) Moved: Councillor Austin
Temporary Use Seconded: Councillor Vomacka
Permit – 87 South that Council approve a Temporary Use Permit for Lot A, Plan VIP29793
Shore Road (87 South Shore Road) for a three year period, subject to the following conditions:

- Use of designated crosswalk on South Shore road to access playground across the street;
- Full-time accompaniment of children by a day care worker for all crossings to the playground;
- Dedicated drop-off and pick-up spot (loading zone) on street adjacent to 75 South Shore Road that will require signage and loading area painting; and
- Meet all building, safety and fire code standards as set forth in the BC Building Code and BC Fire Code.

CARRIED.

No. R.0128/19 (ii) Moved: Councillor McGonigle
Permissive Tax Seconded: Councillor Vomacka
Exemption – Senior that the staff report regarding the Cowichan Lake Senior Citizens
Citizen Housing Housing Society and its request for exemption from taxation be
Society referred to the next Finance and Administration Committee meeting
for further discussion.

CARRIED.

No. R.0129/19 (iii) Moved: Councillor McGonigle
Grant Application - Seconded: Councillor Vomacka
2020 Community that Council approve the making of a grant application under the 2020
Resiliency Investment (CRI) program through UBCM for an
Program amount of up to \$150,000; and
that it further provide assurance that it would support all of the
proposed activities under the plan and would ensure the proper fiscal
management of the grant.

CARRIED.

9. BYLAWS

- No. R.0130/19 (a) Moved: Councillor McGonigle
Permissive Exemption SeconDED: Councillor Vomacka
from Taxation – Not- that the “Town of Lake Cowichan Permissive Exemption from Taxation
for-Profit and Places of Worship Properties Bylaw No. 1025-
of Worship 2019” be read a first, second and third time. CARRIED.
No. 1025-2019
- Permissive Exemption (b) The “Town of Lake Cowichan Permissive Exemption from Taxation for
from Taxation – Cowichan Lake Senior Citizen Housing Bylaw No. 1026-2019” was
Senior Citizen referred to the next Finance and Administration Committee meeting
Housing for further discussion. CARRIED.
No. 1026-2019
- No. R.0131/19 (c) Moved: Councillor McGonigle
Official Community SeconDED: Councillor Austin
Plan Amendment that the “Town of Lake Cowichan Official Community Plan Amendment
No. 1027-2019” be read a first and second time. CARRIED.
No. 1027-2019
- No. R.0132/19 (d) Moved: Councillor Vomacka
Zoning Amendment SeconDED: Councillor Austin
No. 1028-2019 that the “Town of Lake Cowichan Zoning Amendment Bylaw No. 1028-
2019” be read a first and second time. CARRIED.
- No. R.0133/19 (e) Moved: Councillor Austin
Permissive Exemption SeconDED: Councillor McGonigle
from Taxation – that the “Town of Lake Cowichan Permissive Exemption from Taxation
North Shore Road for the Boat Launch Bylaw No. 1029-2019” be read a first, second and
Boat Launch third time. CARRIED.
No. 1029-2019

10. NEW BUSINESS

None.

11. MAYOR’S REPORT

Mayor Peter’s read out his report on the water treatment plant update on the following:

- Paving to start on October 2nd, 2019 with completion date of October 8th, 2019;
- Trittech will addressing deficiencies on September 19th, 2019;
- The crane way for the sand and salt filtering system will be undertaken with Island Health on site;
- Staff will undertake training at a later date;
- The soda ash system should arrive on site for October 14th, 2019; and
- The completion date for the water treatment plant is end of October, 2019.

12. NOTICES OF MOTION

Councillor Vomacka advised Council of the passing of Hitoshi Imai from Ohtaki, Hokkaido, Japan who has visited our community and who was an integral part of the town’s twinning relationship. A service will be held in Japan on September 20th, 2019.

Council discussed the sending of condolences to his family in Japan and possible commemoration by way of a plaque at Ohtaki Park.

Mayor Peters shared a thank you letter he received from Sadie Coleman on the matter of signage at the Fire Hall on North Shore Road.

13. QUESTION PERIOD

14. IN CAMERA

No. R.0134/19
Retire to In-Camera

Moved: Councillor Austin
Seconded: Councillor Vomacka
that Council close the meeting to the public to deal with issues relating to labor relations or other employee relations which fall under Section 90(1) (c) of the *Community Charter* (6:48 p.m.)

CARRIED.

16. ADJOURNMENT

No. R.0135/19
Arise/Report from In-Camera

Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that Council arise with no report and adjourn (7:28 p.m.)

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2019.

Mayor