



TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council

Tuesday, September 25th, 2018

PRESENT: Mayor Ross Forrest
Councillor Carolyne Austin
Councillor Tim McGonigle
Councillor Lorna Vomacka
Councillor Bob K. Day

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Jill Walters, Recording Secretary

PUBLIC: 2

1. **CALL TO ORDER**

Mayor Forrest called the meeting to order at 6:00 p.m.

2. **AGENDA**

No. R.00118/18

Moved: Councillor Vomacka

Seconded: Councillor Austin

that the agenda be approved as amended with the following additions under:

New Business:

- (a) Councillor Vomacka's absence from the October 9th, 2018 meetings; and

Reports:

- (a) CAO re: Building Demolition Tenders.

CARRIED.

3. **ADOPTION OF MINUTES**

No. R.00119/18

- (a) Moved: Councillor Day

Seconded: Councillor McGonigle

that the minutes of the Regular Meeting of Council held on August 28th, 2018 be adopted.

CARRIED.

No. R.00120/18

- (b) Moved: Councillor McGonigle

Seconded: Councillor Austin

that the minutes of the Public Hearing held on August 28th, 2018 be adopted.

CARRIED.

4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

5. **DELEGATIONS AND REPRESENTATIONS**

None.

6. **CORRESPONDENCE**

(a) **Action Items**

None.

(b) **Information or Consent Items**

- (i) The correspondence item from Daryl Slater, Water Manager, Ministry of Forest, Lands, Natural Resources Operations and Rural Development re: Catalyst 10 year water license decision

was treated as information.

7. REPORTS

(a) Council and other Committee Reports

No. R.00121/18
Finance and
Administration

- (i)** Moved: Councillor McGonigle
Seconded: Councillor Day
that the minutes of the Finance and Administration Committee meeting held on September 18th, 2018 be approved with the following:

Water Treatment Plant

1-that the Committee recommend the approval of \$29,000 to cover additional costs for the Water Treatment Plant.

Fire Department July Incident Report

2- that the Committee recommend approval of the Lake Cowichan Fire Department's incident report for July,2018 in the total amount of \$7,983.00.

Fire Department August Incident Report

3- that the Committee recommend approval of the Lake Cowichan Fire Department's incident report for August,2018 in the total amount of \$10,671.58.

Council Remuneration

4-that Council recommend an annual 2% adjustment to the Mayor's annual salary based on 2019 salary of \$23,386. The remuneration ratio for Councillors is maintained at 60% of the Mayor's annual salary.

Council Extended Health Benefit Plan

5- that Council recommends participating in the extended health benefit plan with 100% of the premium to be paid by the Town with any dependent coverage being paid by the Council member.

Council Daily Per Diem

6- that the recommended daily per diem be increased to \$70.00 effective January 1st, 2019.

Council Remuneration Bylaw

7- that the Council Remuneration Bylaw be amended.

Cowichan Lake Elder Care Initiative Select Committee Dissolved

8- that the Committee recommending dissolving the Cowichan Lake Elder Care Initiative Select Committee.

Inter Community Business Bylaw

9- that Council approves moving forward with amendments of the Inter Community Business Bylaw.

2019 Fire Department Budget

10- that the 2019 Fire Department Budget as presented be approved.

CARRIED.

No. R.00122/18
Public Works and
Environmental
Services

- (ii)** Moved: Councillor Austin
Seconded: Councillor Day
that the minutes of the Public Works and Environmental Committee meeting held on September 4th, 2018, be approved as amended:

1-that a "no left turn" sign be placed at Darnell Road as per the Ministry of Transportation standards;

2-that the recycling contract be awarded to Waste Connection of Canada for the five- year term ending August 2023.

CARRIED.

No. R.00123/18
Parks, Recreation
and Culture

- (iii)** Moved: Councillor Vomacka
Seconded: Councillor Austin
that the minutes of the Parks, Recreation and Culture Committee meeting held on September 4th, 2018 be approved, as presented.

CARRIED.

No. R.00124/18
Economic and
Sustainable
Development

- (iv)** Moved: Councillor Day
Seconded: Councillor McGonigle
that the minutes of the Economic and Sustainable Development Committee meeting held on September 18th, 2018 be approved as presented.

CARRIED.

Cowichan Lake
Recreation

- (v)** There was no update for the Cowichan Lake Recreation Commission.

Vancouver Island
Regional Library

- (vi)** Councillor Vomacka gave a report on the highlights of the Vancouver Island Regional Library which included:
- At the August Summer Reading Program the kids made ice cream;
 - September 22nd, 2018 the 2019-2023 Financial Plan was passed;
 - Children's late fines will be eliminated.
 - A .91 cent per capita increase will go into effect in 2019 to cover the 25% construction costs with an application for the Provincial Grant Funding for Rural Communities;
 - The V.I.R.L Chair proposed the inclusion of First Nations participation in to the swearing in ceremony as a gesture of inclusion.

Advisory Planning
Commission

- (vii)** There was no report from the Advisory Planning Commission. The next meeting will be held September 27th, 2018.

Community Forest
Co-op

- (viii)** Councillor McGonigle reported that the Community Forest Co-op met with the MLA and Premier John Horgan in Port Renfrew at an event hosted by the Pacheedaht First Nations to celebrate the agreement. A second retreat was held to discuss the end of the entity. More information will be available when the final report is completed.

Cowichan Valley
Regional District
Board

- (b)** **Other Reports**
(i) Councillor Day reported on the highlights of CVRD meetings which included:
- Bruce Fraser, CVRD made a Shawnigan Basin presentation;

- A \$1500 grant was given to the Honeymoon Bay Society for salmon enhancement and for the elimination of flooding at Sutton Creek;
- Staff will cover the Board's work until the new Board starts in November;
- The North Oyster Fire Department Building will commence construction soon; and
- The Regional District has amended their Cannabis Bylaw with changes to the definitions.

Community Outreach Team **(ii)** No report. The next meeting will be held October 18th, 2018.

Seniors Care Facility **(iii)** This item will be removed from the Agenda.

(c) Staff Reports

No. R.125/18 **(i)** Moved: Councillor McGonigle
Seconded: Councillor Day
that Council approve acceptance of Lakeside Property's Maintenance's bids for the demolition and removal of the buildings at 182 Neva Road and at 61 South Shore Road for the amounts of \$25,839.14 and \$28,961.16 respectively and both inclusive of all taxes with the bidder to maintain appropriate liability insurance in both instances. CARRIED.

8. BYLAWS

No. R.0126/18 **(a)** Moved: Councillor McGonigle
Seconded: Councillor Day
that the "Town of Lake Cowichan Columbarium Bylaw No. 1008-2018" be reconsidered and adopted. CARRIED.

No. R.0127/18 **(b)** Moved: Councillor McGonigle
Seconded: Councillor Austin
that the "Town of Lake Cowichan Subdivision, Works and Services Amendment Bylaw No. 1009-2018" be given first, second and third reading. CARRIED.

No. R.0128/18 **(c)** Moved: Councillor Day
Seconded: Councillor Austin
that the "Town of Lake Cowichan Council Remuneration and Expenses Bylaw No. 1010-2018" be given first, second and third. CARRIED.

9. NEW BUSINESS

No. R.0129/18 **(a)** Moved: Councillor McGonigle
Seconded: Councillor Day
that Councillor Vomacka's absence from the October 9th, 2018 meetings be approved. CARRIED.

10. MAYOR'S REPORT

The Mayor presented his report for September 2018 highlights which included:

- 75th Anniversary Planning;
- Congratulations to Liam Fawcett and Reid

Nahirnick for their fundraising efforts and the success of the Cody Classic Ball Tournament;

- Bylaw Complaint and Enforcement Process;
- Summary of the 2018 UBCM; and
- Best Wishes for all Candidates who have put their names forward in this years election.

11. NOTICES OF MOTION

12. QUESTION PERIOD

13. IN CAMERA

14. ADJOURNMENT

Adjournment
No. R.00130/18

Moved: Councillor Vomcka
Seconded: Councillor Day
that we adjourn at 7:04 p.m.

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2018.

Mayor