



## TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council

Tuesday, March 27<sup>th</sup>, 2018

PRESENT: Mayor Ross Forrest  
Councillor Carlyne Austin  
Councillor Bob K. Day  
Councillor Tim McGonigle  
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer  
Ronnie Gill, Director of Finance  
Jill Walters, Recording Secretary

PUBLIC: 7

### 1. **CALL TO ORDER**

Mayor Forrest called the meeting to order at 6:00 p.m.

### 2. **AGENDA**

No. R.0035/18

Moved: Councillor Day  
Seconded: Councillor Austin  
that the agenda be approved as amended with the following addition under:

#### In-camera:

Dealing with following relevant sections of the Community Charter: 90(1) (c) on labor relations or other employee relations; and 90(1) (e) the acquisition, disposition or expropriation of land or improvements, and 90(1) (f) law enforcement.

CARRIED.

### 3. **ADOPTION OF MINUTES**

No. R.0036/18

(a) Moved: Councillor Day  
Seconded: Councillor McGonigle  
that the minutes of the Regular Meeting of Council held on February 27<sup>th</sup>, 2018 be adopted.

CARRIED.

No. R.0037/18

(b) Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that the minutes of the Public Hearing held on March 6<sup>th</sup>, 2018 be adopted.

CARRIED.

No. R.0038/18

(c) Moved: Councillor Vomacka  
Seconded: Councillor Austin  
that the minutes of the Special Meeting held on March 6<sup>th</sup>, 2018 be adopted.

CARRIED.

### 4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

### 5. **DELEGATIONS AND REPRESENTATIONS**

(a) Brent Clancy, Cowichan Lake District Chamber of Commerce

gave a 2017 year in review presentation on the Chamber of Commerce's activities.

**6. CORRESPONDENCE**

**(a) Action Items**

- (i)** Moved: Councillor Vomacka  
Seconded: Councillor McGonigle

that approval of the use of Saywell Park by Lake Days Society for the Lake Days Celebration between June 8<sup>th</sup>, 2018 and June 10<sup>th</sup>, 2018 be given;

and that Lake Days Society be authorized to hold a Beer Garden on June 9<sup>th</sup>, and June 10<sup>th</sup>, 2018 between the hours of noon and 6 pm subject to the following conditions:

- Proof of third party liability insurance with the Town named as an added insured for all of the events planned; and
- Compliance with park policies and the installation of appropriate to segregate the beer garden from other planned events.

CARRIED.

- (ii)** The correspondence item from Jon Roler, Royal Self Storage Ltd, re: 21 Oak Lane is to be responded by staff.

- (iii)** The correspondence item from Satdev Gill, 2030 Investments Inc., re: properties in MacDonald and Neva Rd is to receive an appropriate response from staff.

**(b) Information or Consent Items**

- (i)** The letter from Cindy Fortin, Mayor of the Corporation of the District of Peachland, re: Cannabis Sales Revenue Sharing was treated as information.

**7. REPORTS**

No. R.0039/18  
Finance and  
Administration

Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that the minutes of the Finance and Administration Committee meeting held on March 13<sup>th</sup>, 2018 be approved with the following:

Lake Cowichan Fire Department-  
that the Lake Cowichan Fire Department's incident report expense for February 2018 in the total amount of \$8,565.60 be authorized.

CARRIED.

No. R.0040/18  
Public Works and  
Environmental Services

Moved: Councillor Austin  
Seconded: Councillor Vomacka  
that the minutes of the Public Works and Environmental Committee meeting held on March 6<sup>th</sup>, 2018, be approved as presented.

CARRIED.

No. R.0041/18  
Parks, Recreation and  
Culture

Moved: Councillor Vomacka  
Seconded: Councillor McGonigle  
that the minutes of the Parks, Recreation and Culture Committee meeting held on March 6<sup>th</sup>, 2018 be approved.

CARRIED.

No. R.0042/18  
Economic and Sustainable Development

Moved: Councillor Day  
Seconded: Councillor Austin  
that the minutes of the Economic and Sustainable Development Committee meeting held on March 13<sup>th</sup>, 2018 be approved as presented.

CARRIED.

Cowichan Lake Recreation

No report was received from Cowichan Lake Recreation.

Vancouver Island Regional Library

Councillor Vomacka reported that many smaller communities are having their libraries moved into modular buildings for cost-saving purposes. She also highlighted some of the many events at our local library such as by the Camera Club, Wood working and Spring Break Activities. She also reported the Library was looking for donations of yarn to knit scarves and gloves for people in need.

Advisory Planning Commission

The Chief Administrative Officer reported that the 3 working groups for the Advisory Planning Commission have been dealing with updates to the Official Community Plan. The downtown area as separate districts are to be included in future discussions.

Community Forest Co-operative

Councillor McGonigle said the Community Forest Co-op is still awaiting final approval from the Province for the community license in partnership with Pacheedaht. Lorne Scheffer, Chair of the Community Forrest Co-op was voted Lake Cowichan Citizen of the Year for 2017.

**(b) Other Reports**

Cowichan Valley Regional District Board

(i) Councillor Day gave a verbal report to Council on his attendance at the recent Cowichan Valley Regional District meetings. He highlighted the following:

- Hosting of the BC Senior Summer Games;
- At the Regional Services meeting the gifting of \$5 million to Cowichan Hospice towards the cost of building a 10-room hospice on the property at Cairnsmore was reported;
- On Mar 28 the proposed Watershed Service Establishment Bylaw will be presented; and
- The issue of affordable housing was discussed.

Community Outreach Team

(ii) Councillor Austin reported the Community Outreach Team will continue with dialogue regarding the Opioid Crisis for April 19<sup>th</sup> community meeting.

Community Safety Advisory

(iii) Councillor Austin reported that David Street from Warmlands had attended the last meeting giving an update on that facility.

Seniors Care Facility

(iv) Councillor Day reviewed the minutes of the Seniors Care Facility. He also reported that Kayla Strand of Makola Housing Society had attended the meeting with ideas on affordable housing and elder care. She suggested acquiring the land first and that the project would not be feasible without at least 50 beds. Councillor Day also discussed the possibility of the funneling donations for CLECI through the King George Housing Society and Olson Manor. A representative for Habitat for Humanity will attend the April meeting.

**(c) Staff Reports**

No. R.0043/18

(i) Moved: Councillor McGonigle  
Seconded: Councillor Day  
that the purchase of a Elgin Crosswind Sweeper with the required options for a total of \$309,741 plus taxes be approved.

CARRIED.

**8. BYLAWS**

None.

**9. NEW BUSINESS**

None.

**10. MAYOR’S REPORT**

The Mayor presented his report for March 2018 which included the following:

- Matters raised at the recent Mayors Caucus held at Squamish, BC that included the Opioid Crisis, Cannabis Regulations, and the Smart City Challenge.
- Offered congratulations to Judy Caplette on her recent retirement;
- The recipients of the Chamber of Commerce 2017 awards were congratulated;
- April is again Autism Awareness Month; and
- Catalyst Paper has received authorization to begin storage of water in advance of April 1<sup>st</sup>, 2018.

**11. NOTICES OF MOTION**

None.

**12. QUESTION PERIOD**

**13. IN CAMERA**

Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that pursuant to Section 92 of the Community Charter, Council closes the meeting to the public to deal with issues relating to the following relevant sections of the Community Charter: 90(1) (c) on labor relations or other employee relations; and 90(1) (e) the acquisition, disposition or expropriation of land or improvements, and 90(1) (f) law enforcement (7:23p.m.).

CARRIED.

**14. ADJOURNMENT**

No. R.0044/18  
Adjournment

Moved: Councillor Day  
Seconded: Councillor Vomacka  
that we arise and adjourn at 8.30 p.m., without report.

CARRIED.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mayor