



## TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council

Tuesday, September 20<sup>th</sup>, 2016

PRESENT: Mayor Ross Forrest  
Councillor Carlyne Austin  
Councillor Bob K. Day  
Councillor Tim McGonigle  
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer  
Ronnie Gill, Director of Finance  
Kari Lingren, Recording Secretary

PUBLIC: 6

1. **CALL TO ORDER**

Mayor Forrest called the meeting to order at 6:00 p.m.

2. **AGENDA**

No. R.00120/16

Moved: Councillor Day  
Seconded: Councillor Vomacka  
that the agenda be approved with the following additions  
under:

**Correspondence**

- Unsightly premises; and

**Other Reports**

- Vancouver Island Coast Economic Developers  
Association (VICEDA) quarterly meeting.

CARRIED.

3. **ADOPTION OF MINUTES**

No. R.00121/16

(a) Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that the minutes of the Public Hearing of Council held on  
August 23<sup>rd</sup>, 2016 be adopted.

CARRIED.

No. R.00122/16

(b) Moved: Councillor Day  
Seconded: Councillor McGonigle  
that the minutes of the Regular Meeting of Council held on  
August 23<sup>rd</sup>, 2016 be adopted.

CARRIED.

4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

5. **DELEGATIONS AND REPRESENTATIONS**

None.

6. **CORRESPONDENCE**

(a) **Action Items**

No. R.00123/16

(i) Moved: Councillor Day  
Seconded: Councillor Vomacka  
that the Town of Lake Cowichan consent to the adoption of

“CVRD Bylaw No. 4035 – Transit Service Amendment Bylaw, 2016”.

CARRIED.

No. R.00124/16

- (ii)** Moved: Councillor McGonigle  
Seconded: Councillor Day  
that staff be directed to check the property on Neva Rd to determine its suitability for habitation.

CARRIED.

**(b) Information or Consent Items**

- (i)** None.

**7. REPORTS**

No. R.00125/16  
Finance and Administration

Moved: Councillor McGonigle  
Seconded: Councillor Day  
that the minutes of the Finance and Administration Committee meeting held on September 13<sup>th</sup>, 2016 be approved with the following:

1- Lake Auxiliary Donation

that the Town donate the use of a weekend camping site at Lakeview during the off-season for the Lake Auxiliary’s silent auction;

2- Fire Department Incident Report

that Council approve the Lake Cowichan Fire Department’s incident report for July, 2016 for expenditures totaling \$12,583.02;

3- Hazardous Materials

that the policy on “Hazardous Materials Information for Employee Entry into Buildings and Building Permit Applicants” be adopted; and

4- Municipal Regional District Tax

that the Town of Lake Cowichan support the Municipal Regional District Tax.

CARRIED.

No. R.00126/16  
Public Works and  
Environmental Services

Moved: Councillor Austin  
Seconded: Councillor Vomacka  
that the minutes of the Public Works and Environmental Services Committee meeting held on September 6<sup>th</sup>, 2016 be approved with the following:

1- Councillor Day-Request for Absence

that Councillor Day’s absence from the committee meetings of this day be approved.

CARRIED.

No. R.00127/16  
Parks, Recreation and Culture

Moved: Councillor Vomacka  
Seconded: Councillor McGonigle  
that the minutes of the Parks, Recreation and Culture Committee meeting held on September 6<sup>th</sup>, 2016 be approved with the following:

1-Relocation of Community Garden

that the relocation of the community gardens to Ravine Park needs to occur soon subject to soil sample test and should not be needlessly protracted with the required in-kind initial assistance provided so the transition to the new site can occur

smoothly.

CARRIED.

No. R.00128/16  
Economic and Sustainable  
Development

Moved: Councillor Day  
Seconded: Councillor Austin  
that the minutes of the Economic and Sustainable Development  
Committee meeting held on September 13<sup>th</sup>, 2016 be approved  
with the following:

1-Vancouver Island Economic Alliance

that the committee send two members of Council to attend the  
Vancouver Island Economic Alliance conference scheduled for  
October 26<sup>th</sup> and October 27<sup>th</sup>, 2016.

CARRIED.

Cowichan Lake Recreation

Mayor Forrest advised the committee that there was no report  
for the Cowichan Lake Recreation Commission.

Vancouver Island Regional  
Library

Councillor Vomacka updated the committee on the library  
meeting.

Ohtaki Twinning Committee

The minutes of the Ohtaki Twinning Committee meeting from  
September 6<sup>th</sup>, 2016 was treated as information.

Advisory Planning Commission

Councillor McGonigle advised that the next meeting of the  
Advisory Planning Commission will occur on August 25<sup>th</sup>, 2016.

Community Forest Co-  
operative

Councillor McGonigle updated the committee on the last  
meeting of the Community Forest Co-operative.

Cowichan Valley Regional  
District Board

**(b) Other Reports**

(i) Councillor Day gave a verbal report to Council on his  
attendance at the September, 2016 Cowichan Valley Regional  
District's Board meeting.

Community Safety Advisory

(ii) Councillor Austin informed council on matters arising from the  
last meeting of the Community Safety Advisory held on  
September 8<sup>th</sup>, 2016.

Seniors' Care Facility

(iii) Councillor McGonigle explained that there was a conflict in the  
meeting time and no one from Council was able to attend the  
Seniors' Care Group meeting.

(iv) Councillor Austin updated the committee that the Vancouver  
Island Coast Economic Developers Association's (VICEDA)  
quarterly meeting was held at the Lake town Ranch with many  
in attendance.

**Staff Reports**

No. R.00129/16

**(b)** Moved: Councillor McGonigle  
Seconded: Councillor Vomacka  
that the proposal to undertake detailed design, construction  
Inspection and plant commissioning for the Lake Cowichan  
water treatment plant from Stantec Consulting Ltd. be accepted  
for the bid price of \$539,284.54, excluding taxes, with the  
successful proponent to be required to commence work on  
award of the contract.

CARRIED.

**8. BYLAWS**

No. R.00130/16  
Bylaw No. 980-2016  
Park Closure

- (a) Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that the "Town of Lake Cowichan Park Closure Bylaw No. 980-2016" be reconsidered and adopted.

CARRIED.

No. R.00131/16  
No. 981-2016  
Revitalization Tax  
Exemption Programme

- (b) Moved: Councillor Day  
Seconded: Councillor McGonigle  
that the "Town of Lake Cowichan Revitalization Tax Exemption Programme Bylaw No. 981-2016" be read a first, second time and third time.

CARRIED.

**9. NEW BUSINESS**

None.

**10. MAYOR'S REPORT**

The Mayor presented his report for September, 2016 with the following highlights:

- The delegation from the sister city of Ohtaki –Date, Japan will be arriving in Lake Cowichan on October 6<sup>th</sup>, 2016 for a four day visit;
- Tenders were issued for the Cenntenial Park upgrades on August 31<sup>st</sup>, 2016;
- The Town received four proposals for the engineering work on the Water Treatment Plant upgrades with Stantec Consulting Ltd. being awarded the contract;
- Preparatory work has begun on Ravine Park to locate the Community Garden at that site;
- Congratulations to the Lake Cowichan Secondary School for being ranked as the top public secondary school in the Valley by the Fraser Institute; and
- It is very encouraging to hear that more people are respecting our precious river. The volunteers were happy to report that there was many things found that had been accidentally dropped into the river like cell phones and sunglasses and that little garbage was found.

**11. NOTICES OF MOTION**

None.

**12. IN CAMERA**

None.

**13. ADJOURNMENT**

No. R.00132/16  
Adjournment

- Moved: Councillor McGonigle  
Seconded: Councillor Day  
that we adjourn (6:50 p.m.).

CARRIED.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Mayor