

TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council held on
Tuesday, October 27th, 2015



PRESENT: Mayor Ross Forrest
Councillor Carlyne Austin
Councillor Bob K. Day
Councillor Tim McGonigle
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Roni-Lee Roach, Executive Secretary

PUBLIC: 8

1. **CALL TO ORDER**

Mayor Forrest called the meeting to order at 6:00 p.m.

2. **AGENDA**

No. R.154/15

Moved: Councillor Austin
Seconded: Councillor Day
that the agenda be approved with the following additions
under:

Reports – Other Reports

- Councillor Austin re: Physical Literacy; and

New Business

- Councillor McGonigle re: Boating Tragedy by Tofino.

CARRIED.

3. **ADOPTION OF MINUTES**

No. R.155/15

(a) Moved: Councillor McGonigle
Seconded: Councillor Day
that the minutes of the Regular Meeting of Council held on
September 15th, 2015 be adopted.

CARRIED.

4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

5. **DELEGATIONS AND REPRESENTATIONS**

(a) Mayor Forrest presented Steven Hurcombe, Vancouver Island
Regional Library with a Community Award of Merit for Use of
Wood for the Library Facility from the Canadian Wood Council.

Kristen Rumohr, Librarian, at the Cowichan Lake branch
distributed information on the "Build It" summer reading club
for 2015 and some statistics on the facility use:

- 3300 visitors per month versus 2900 in 2013;
- 13 programmes offered versus 5 in 2013;
- 156 kids participated in the summer reading club
versus 62 in 2013; and
- 45 children participation in a newly implemented
"stuffy" sleepover.

Mayor Forrest expressed his view that the new facility has added more value to the community than the previous vacant lot. Councillor McGonigle stated that this is the 2nd award that the Town has received from the Canadian Wood Council with the newly renovated arena previously receiving this prestigious award.

6. CORRESPONDENCE

- (a) The correspondence item received from Ambulance Paramedics of British Columbia regarding the downloading of ambulance services was treated as information.

No. R.156/15
Letter of Support

Moved: Councillor Day
Seconded: Councillor McGonigle
that Council send a letter of support to the City of Duncan on its application to Heritage Canada 150 Fund to commission a new totem pole to commemorate Canada's 150th anniversary.
CARRIED.

7. REPORTS

No. R.157/15
Finance and Administration

Moved: Councillor McGonigle
Seconded: Councillor Austin
that the minutes of the Finance and Administration Committee meeting held on October 13th, 2015 be approved with the following recommendations:

1—Municipal Hall Project

that Council approve the award of the contract to Levelton Consultants in the amount of \$21,800 plus applicable taxes for review of tender documents and the contractor selection process for the Lake Cowichan Municipal Hall Project;

2—Food Bank – Lease of 49 South Shore Road (Mildred Child Annex Building)

that the Lake Cowichan Food Bank be given a four month extension of the lease of 49 South Shore Road (Mildred Child Annex Building), with the term to expire February 28th, 2016;

3—Tender Award

that the two tenders submitted by Opus DaytonKnight for the 2015 CCTV inspection and smoke testing programme and the 2015 sewer rehabilitation programme be approved for an expenditure of up to \$130,000, plus the applicable GST, with the programme details to be determined by staff;

4—Little League Baseball Field

that Council approve Island Irrigation and Landscaping to supply and install dugouts at the Little League Baseball Field at a cost not to exceed \$17,843.60 plus applicable GST; and

5—Fire Department – 2016 Budget

that the Lake Cowichan Fire Department 2016 budget be approved for the revised amount of \$679,800 for submission to the Cowichan Valley Regional District.

CARRIED.

No. R.158/15
Public Works and
Environmental Services

Moved: Councillor Austin
Seconded: Councillor Day
that the minutes of the Public Works and Environmental
Services Committee meeting held on October 6th, 2015 be
approved with the following recommendations:

1—License Agreement

that Council approve the renewal of the license agreement with
TimberWest Forest Company for a further three year term for
the operation of the waterline and pumping station on North
Shore Road; and

2—Sewer Treatment Plant Upgrade – Change Order

that required change order changes that are within the
contractual price for the Sewer Treatment Plant Upgrade
contract be dealt with by staff with later communication to
Council; and

that required change order changes that are outside the scope
of the contractual price for the Sewer Treatment Plant upgrade
contract be forwarded to Council for approval.

CARRIED.

No. R.159/15
Parks, Recreation and Culture

Moved: Councillor Vomacka
Seconded: Councillor Day
that the minutes of the Parks, Recreation and Culture
Committee meeting held on October 6th, 2015 be approved as
presented.

CARRIED.

No. R.160/15
Economic and Sustainable
Development

Moved: Councillor Day
Seconded: Councillor McGonigle
that the minutes of the Economic and Sustainable Development
Committee meeting held on October 20th, 2015 be approved as
amended.

CARRIED.

Cowichan Lake Recreation

The minutes of the Cowichan Lake Recreation Commission
meeting held on Thursday, September 17th, 2015 were treated
as information.

Vancouver Island Regional
Library

No Report.

Next meeting of the Library Board will be held on Saturday,
November 21st, 2015.

Ohtaki Twinning Committee

No Report.

Advisory Planning Commission

Councillor McGonigle advised that the Advisory Planning
Commission will be holding its next meeting on Thursday,
October 29th, 2015.

Community Forest Co-
operative

Councillor McGonigle advised that the Forest Co-op would be
holding its annual general meeting on Thursday, October 29th,
2015.

Councillor McGonigle advised that the Forest Co-op has
received a two year extension on its current license.

No. R.161/15
Lake Cowichan Fire
Department – Incident Report

(b) Moved: Councillor Day
Seconded: Councillor Vomacka
that the Fire Department Monthly Incident Report for August, 2015 and payment in the amount of \$11,461.51 be approved.
CARRIED.

Cowichan Valley Regional
District Board

Councillor Day read out the Chair’s report of the recent Regional District meeting that was held.

He also reported on his attendance at the Environment Commission meeting.

Councillor Austin requested clarification on the proposed bylaws and the alternate approval process pertaining to these.

Councillor Day read out the press release dealing with Bylaw 3930 dealing with the Watershed Management Services which has been postponed.

Social Planning Cowichan

Councillor Austin reported on the Social Planning Cowichan Committee meeting she recently attended.

Community Safety Advisory

Councillor Austin reported on her attendance at the recent Community Safety Advisory meeting.

Physical Literacy

Councillor Austin reported on her attendance at a recent physical literacy meeting that was held on Friday, October 23rd, 2015.

8. BYLAWS

None.

9. NEW BUSINESS

(a) Councillor McGonigle spoke on the recent whale watching boat tragedy in Tofino and extended his condolences to those families that have lost loved ones. He explained his thanks to the responders that included the Ahousaht First Nation, Tofino emergency response personnel and the Canadian Coast Guard.

Council directed that a card acknowledging this tragedy be directed to the District of Tofino.

10. MAYOR’S REPORT

The Mayor presented his report for October, 2015 with the following highlights:

- Vancouver Island Regional Library being honored with the Community Award of Merit by the Canadian Wood Council for the library’s use of BC wood in its construction of the new facility;
- Terry Fox run being a great success for volunteers, organizers and participants;
- The Kaatza Museum’s recognition of its history and volunteers which included Don Gordon, Bill Gibson and Al Lundgren the recent success of the Ladies Hospital Auxiliary event that raised over \$6,500 for the maternity ward at the Cowichan District Hospital;
- Boat lock gates to be fully raised and the weir

operations being shut down during the wet season;

- Reduction in refuse since the introduction of the organic collection with statistics provided with comparisons from 2014; and
- Totem pole raising to be held on November 14th, 2015 at 10:00 a.m.

11. NOTICES OF MOTION

None.

12. IN CAMERA

None.

13. ADJOURNMENT

No. R.162/15
Adjournment

Moved: Councillor Austin
Seconded: Councillor Vomacka
that we adjourn (7:09 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2015.

Mayor