

TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council held on
Tuesday, February 25th, 2014



PRESENT: Mayor Ross Forrest
Councillor Bob Day
Councillor Frank Hornbrook
Councillor Jayne Ingram
Councillor Tim McGonigle

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Roni-Lee Roach, Executive Secretary

PUBLIC: 7

1. CALL TO ORDER

Mayor Forrest called the meeting to order at 6:00 p.m.

2. AGENDA

No. R.020/14

Moved: Councillor Ingram
Seconded: Councillor Hornbrook
that the agenda be approved with the following addition:
Correspondence – Action Items

- Cowichan Valley Regional District re: Regional Sustainability and Climate Action Strategy.

and the following deletion:

Delegations and Representations

- Kathleen Sheppard and Joy Emmanuel, Social Planning Cowichan.

CARRIED.

3. ADOPTION OF MINUTES

No. R.021/14

(a) Moved: Councillor Hornbrook
Seconded: Councillor Ingram
that the minutes of the Public Hearing held on January 28th, 2014 be adopted.

CARRIED.

No. R.022/14

(b) Moved: Councillor Day
Seconded: Councillor McGonigle
that the minutes of the Regular meeting of Council held on January 28th, 2014 be adopted.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. DELEGATIONS AND REPRESENTATIONS

(b) Judy Stafford, Executive Director, Cowichan Green Community presented a "2013 Year in Review" video.

She highlighted her presentation with the purchase of the Phoenix building in Duncan which was a major accomplishment for the organization.

Councillor Day spoke on the meeting he had with Ms. Stafford

and discussions on the proposed food forest project. Ms. Stafford indicated that they were excited and were amenable to creating a partnership with the Town, as well as, supporting the Town's application.

- (c) Ron Corbeil, United Steelworkers requested Council's support for enforcement of the Westray Criminal Law amendments.

No. R.023/14
Support - Westray
Criminal Law Amendment

Moved: Councillor McGonigle
Seconded: Councillor Hornbrook
that the matter of the Westray Criminal Law amendments and possible Council support be referred to the Finance and Administration Committee meeting.

CARRIED.

6. CORRESPONDENCE

- (a) The correspondence item from the Union of BC Municipalities regarding 2013 resolutions and the Town's resolution on "Health Care for British Columbians" was treated as information.

Council discussed collaborating with other communities in view of the Town's success with the Choose Cowichan Lake group which was instrumental in attracting doctors and health care providers to the community.

Councillor Day excused himself from the meeting at 6:34 p.m. by declaring a perceived conflict of interest on the next matter dealing with Lake Days.

No. R.024/14
Beer Garden

Moved: Councillor McGonigle
Seconded: Councillor Ingram
that Council approve the Lake Days Society to hold a beer garden at Saywell Park on Saturday, June 7th, 2014 from noon to 6:00 p.m. with the appropriate insurance coverage, subject to the following:

- security of the beer gardens is provided;
- requirement of Servicing It Right certification; and
- beer garden being confined with fencing within defined space is met.

CARRIED.

Councillor Day returned to the meeting at 6:40 p.m.

The correspondence item from the Cowichan Valley Regional District regarding Regional Sustainability and Climate Action Strategy was treated as information.

Council directed staff to invite Kate Miller, Manager of Environmental Initiatives Division to the next Sustainable Planning and Development Committee meeting.

- (b) The correspondence item from the Skeena-Queen Charlotte Regional District regarding BC Ferries service cuts was treated as information.

The correspondence item from City of Parksville regarding its request for the Provincial government to update or replace the Provincial Emergency Notification System (PENS) was treated as information.

Councillor McGonigle shared his opinion that it was imperative to have this notification system in place for the safety of BC residents.

7. REPORTS

No. R.025/14
Finance and
Administration

Moved: Councillor McGonigle
Seconded: Councillor Hornbrook
that the minutes of the Finance and Administration Committee meeting held on February 11th, 2014 be approved with the following:

1—Provincial Voters' List for Use in Municipal Election

that the required amendments to the Local Election Bylaw be made to accommodate the use of the provincial voters list and any other updates that may be required to reflect any new legislation affecting local elections.

2—Appointment – Advisory Planning Commission

that Diane Margaret Goode be appointed to the Advisory Planning Commission for the balance of the two-year term expiring on December 31st, 2014.

3—Application – Centennial Park Project

that the Town of Lake Cowichan make application under phase two of the British Columbia Healthy Communities Capacity Building Fund for re-design work on the Centennial Park revitalization project.

4—Application – Edible Tree Programme

that the Town of Lake Cowichan make application under the edible tree programme for a project estimated at \$10,000 for edible trees at Centennial Park.

CARRIED.

No. R.026/14
Public Works

Moved: Councillor Hornbrook
Seconded: Councillor McGonigle
that the minutes of the Public Works Committee meeting held on February 4th, 2014 be approved with the following:

1—Policy – Sewer and Drain Blockage – Private Property

that Council approve the Sewer and Drain Blockages – Public Property policy.

CARRIED.

No. R.027/14
Parks, Recreation and
Culture

Moved: Councillor Day
Seconded: Councillor Ingram
that the minutes of the Parks, Recreation and Culture Committee meeting held on February 4th, 2014 be approved.

CARRIED.

No. R.028/14
CLEC, Lakeview and Fire
Department

Moved: Councillor Day
Seconded: Councillor Hornbrook
that the minutes of the CLEC, Lakeview and Fire Department Committee meeting held on February 11th, 2014 be approved.

CARRIED.

No. R.029/14
Sustainable Planning and
Development

Moved: Councillor Ingram
Seconded: Councillor Day
that the minutes of the Sustainable Planning and Development
Committee meeting held on February 18th, 2014 be approved
with the following:

1—Letter of Support

that a letter of support be provided to the Cowichan Lake
Salmonid Enhancement Society for its Oliver Creek Project.

CARRIED.

Cowichan Lake
Recreation Commission

The minutes of the Cowichan Lake Recreation Commission
meeting held on January 23rd, 2014 were treated as
information.

Mayor Forrest reported that the February 27th, 2014 meeting of
the commission would be dealing with the 2014 budget
estimates. He advised that the proposed budget estimates
were available for viewing on the Regional District's website
and requested input from Council members prior to the
meeting.

Members of Council shared their concern with the creation of a
new job position - an assistant programmer and the budget of
1.3 million for wage expense.

Chamber of Commerce

Councillor Ingram reported that the Annual General Meeting of
the Chamber would be held on February 27th, 2014 with the
Citizen of the Year and Nichole Stock Community Service
awards to be made then.

She further reported that new spring fundraising events were
being planned for the Chamber.

Kaatza Historical Society

Councillor Hornbrook reported that the Historical Society was
working on plans for Heritage Days and marking the 70th
anniversary of the Town.

He also reported on its plans for expansion of storage with no
financial obligation required from the Town and that it was
advised to come as a delegation to Council to discuss these
improvements.

Vancouver Island
Regional Library

There was no report for the Vancouver Island Regional Library.

No. R.030/14
Ohtaki Twinning
Committee

Moved: Councillor Ingram
Seconded: Councillor McGonigle
that the minutes of the Ohtaki Twinning Committee meeting
held on February 18th, 2014 be approved with the following:

1—Terms of Reference

that Council accept the Terms of Reference for the Ohtaki
Twinning Committee as presented.

2—Resignation

that Council accept Sharon Kelly's resignation from the Ohtaki
Twinning Committee with a letter of thanks to be sent to her
for her work with the Committee.

CARRIED.

Advisory Planning Commission	Councillor Hornbrook reported that the Advisory Planning Commission would be meeting on Thursday, February 27 th , 2014 at 4:00 p.m.
Community Forest Co-op	There was no report for the Community Forest Co-op.
Lake Cowichan Seniors Association	Councillor Ingram reported on the Lake Cowichan Seniors Association which included receipt of a grant for flooring which will be completed by April 1 st , 2014, participation in the upcoming Health Fair and its hosting of banquets, dinner and dances at the Centre.
No. R.031/14 Lake Cowichan Fire Department – Incident Report	(b) Moved: Councillor Day Seconded: Councillor Ingram that the Fire Department Monthly Incident Report for January, 2014 and payment in the amount of \$7,729.79 be approved. CARRIED.
Cowichan Valley Regional District Board	Councillor McGonigle reported on his attendance at the Regional Board meeting. He reported on the following: <ul style="list-style-type: none">• Budget discussions with a 0% increase considered;• Proposed 19% increase to the transit budget which will supplement the handi-dart services and the expansion of services to the Cowichan Lake area;• Increase of transit fares for October, 2014;• Free transit offered to grad students for two days in June;• More Regional Services budget discussions on regional grant-in-aids;• Holdback of the 2nd portion of the Island Railway grant-in-aid being considered; and• Posting of the Cowichan Valley Regional District budget estimates on its website with a note that the Town contributes to 8 of the listed functions.
Choose Cowichan	Councillor Day gave Council an update on the recent activities of the Choose Cowichan Lake Committee and reported on the health services available to date: <ul style="list-style-type: none">• A press release will be issued by Island Health on February 26th, 2014 with an update in our local area; and• Health Fair being held on March 1st, 2014 at the Centennial Hall.
	Councillor Day shared a correspondence item from Lake Cowichan Secondary on its proposed health fair to be held on April 4 th , 2014 and requesting Council's participation.
	The matter was referred to the next Sustainable Planning and Development Committee meeting. Councillor Ingram offered to acquire seedlings from a local forest company, similar to last year.

No. R.032/14
Vehicle Purchase for Fire
Chief

- (c) Moved: Councillor Day
Seconded: Councillor McGonigle
that Council approve the truck purchase from Bow-Mel Chrysler with a cost not to exceed \$55,000 prior to the adoption of the 2014 budget estimates.

CARRIED.

8. BYLAWS

No. R.033/14
Bylaw No. 940-2014
Zoning Amendment

- (a) Moved: Councillor McGonigle
Seconded: Councillor Hornbrook
that the "Town of Lake Cowichan Zoning Amendment Bylaw No. 940-2014" be read a first and second time.

CARRIED.

No. R.034/14
Bylaw No. 941-2014
Election

- (b) Moved: Councillor Hornbrook
Seconded: Councillor Ingram
that the "Town of Lake Cowichan Election Bylaw No. 941-2014" be read a first, second and third time.

CARRIED.

9. NEW BUSINESS

None.

10. MAYOR'S REPORT

The Mayor presented his report for February, 2014 with the following highlights:

- Health Fair to be held on March 1st, 2014 with 50 groups participating at the Centennial Hall;
- The Primary Health Care Team will participate in the Health Fair event;
- Application submitted for \$20,000 for a study grant to make improvements to Centennial Park; including a food forest and permaculture area;
- Purchase of a new garbage truck in 2014 budget with collections of organics to begin in 2015;
- River and watershed documentary showing at the Cowichan Theatre;
- Year-end statistics of usage for the Vancouver Island Regional Library;
- Expression of thanks to Catalyst for its financial contribution towards the Saywell Park project; and
- The two vacancies on the Advisory Planning Commission being filled by Ross Fitzgerald and Diane Goode.

11. NOTICES OF MOTION

None.

12. MEDIA / PUBLIC QUESTION PERIOD

Councillor McGonigle advised Council members of the following:

- Anti-bullying day is Wednesday, February 26th, 2014;
- The Cowichan Valley Regional District meetings are now being streamed through the internet; and
- With the discussions at the Regional District on

budget, the Town would see a possible \$16.00 per home decrease on the requisition.

David Ridley shared his concern on health and safety issues with respect to snow clearing and the need to have the sidewalk crossing at the car bridge on South Shore Road accessible for scooters.

13. IN CAMERA

None.

14. ADJOURNMENT

No. R.035/14
Adjournment

Moved: Councillor Ingram
Seconded: Councillor Hornbrook
that we adjourn without report (7:39 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2014.

Mayor