

TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council held on
Tuesday, October 22nd, 2013



PRESENT: Mayor Ross Forrest
Councillor Bob Day
Councillor Frank Hornbrook
Councillor Jayne Ingram
Councillor Tim McGonigle

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Roni-Lee Roach, Executive Secretary

PUBLIC: 3

1. CALL TO ORDER

Mayor Forrest called the meeting to order at 6:00 p.m.

2. AGENDA

No. R.0150/13

Moved: Councillor McGonigle
Seconded: Councillor Ingram
that the agenda be approved with the following additions and deletions:

Reports – Other Reports

- Councillor Day re: Choose Cowichan Lake.

In-Camera

Addition of:

- s.90(1) (g) litigation or potential litigation affecting the municipality; and
- s.90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service.

Deletion of:

- s.90(1)(e) acquisition, disposition or expropriation of land or improvements.

CARRIED.

3. ADOPTION OF MINUTES

No. R.0151/13

(a) Moved: Councillor Hornbrook
Seconded: Councillor Ingram
that the minutes of the Regular meeting of Council held on September 24th, 2013 be adopted.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. DELEGATIONS AND REPRESENTATIONS

None.

6. CORRESPONDENCE

No. R.0152/13
Advisory Planning
Commission

- (a) Moved: Councillor Ingram
Seconded: Councillor McGonigle
that Council accept Laurie Johnson's resignation from the
Advisory Planning Commission with a letter of thanks to be sent
to her for her work with the Commission.

CARRIED.

Council directed staff to speak with the second Commission
member directly and to advertise for the appropriate vacancies.

7. REPORTS

No. R.0153/13
Finance and
Administration

- Moved: Councillor McGonigle
Seconded: Councillor Ingram
that the minutes of the Finance and Administration Committee
meeting held on October 8th, 2013 be approved with the
following recommendations:

1—Animal Control Agreement

that the Town of Lake Cowichan enter into a 5-year contract
with Coastal Animal Control Services of BC Ltd with an
approved increase of 2% for the monthly service fees.

2—BC Safety Authority - Nomination

that the Town of Lake Cowichan be considered for nomination
for the BC Safety Authority given its commitment on promoting
road safety within the community with recent South Shore
Road upgrades.

CARRIED.

The Chief Administrative Officer reported that the Town of Lake
Cowichan was excluded for consideration for the BC Safety
Authority nomination as the criteria pertains to technical safety
innovations.

No. R.0154/13
Public Works

- Moved: Councillor Hornbrook
Seconded: Councillor Day
that the minutes of the Public Works Committee meeting held
on October 1st, 2013 be approved with the following
recommendation:

1—Leave of Absence

that Council approve a leave of absence for Councillor Jayne
Ingram from Committee meetings being held between October
13th to the 21st, 2013; and

that Council approve a leave of absence for Councillor Jayne
Ingram from Committee meetings being held between January
1st to 21st, 2014.

CARRIED.

No. R.0155/13
Parks, Recreation and
Culture

- Moved: Councillor Day
Seconded: Councillor Hornbrook
that the minutes of the Parks, Recreation and Culture
Committee meeting held on October 1st, 2013 be approved with
the following recommendations:

1—Survey Work

that the survey work be undertaken to close off a portion of
Renfrew Road required for the Renfrew Town Square.

2—Batting Cage

that the Lake Cowichan District Minor Baseball Association be authorized to proceed with the construction of the batting cage with placement of a metal cover over the clean-out access to allow for accessibility of the services underground.

3—Little League Ball Field

that the Lake Cowichan District Minor Baseball Association be authorized to implement the beginning of the refurbishment of the Little League Ball Field, with all materials and labour to be donated.

CARRIED.

No. R.0156/13
CLEC, Lakeview and Fire
Department

Moved: Councillor Day
Seconded: Councillor Ingram
that the minutes of the CLEC, Lakeview and Fire Department Committee meeting held on October 8th, 2013 be approved with the following recommendation:

1—Leave of Absence

that Council approve a leave of absence for Councillor Tim McGonigle from the Committee meetings being held on October 15th, 2013.

CARRIED.

No. R.0157/13
Sustainable, Planning and
Development

Moved: Councillor Day
Seconded: Councillor Ingram
that the minutes of the Sustainable, Planning and Development Committee meeting held on October 15th, 2013 be approved with the following recommendation:

1—Little League Park Improvements

that Council approve the agreement between the Town of Lake Cowichan and the Lake Cowichan Baseball Association for upgrades to the Little League Park at no cost to the Town.

CARRIED.

Cowichan Lake
Recreation Commission

The minutes of the Cowichan Lake Recreation Commission meeting held on Thursday, September 26th, 2013 were treated as information. The Mayor reported the next meeting of the Commission to be held on October 24th, 2013 was postponed.

Councillor Hornbrook requested clarification on the aquatic viability report and the information that was provided stating that there was insufficient infrastructure in place to conduct swim lessons at a secondary location.

Chamber of Commerce

Councillor Ingram reported on Chamber activities as follows:

- Business mixer to be held Friday, October 25th, 2013;
- Wine and cheese event to be held on Saturday, November 2nd, 2013;
- Christmas dinner to be held on Saturday, December 14th, 2013;
- Tree light-up on Friday, November 29th, 2013;
- Metal drive planned for November, 2013; and
- A successful burger and beer fundraiser held on Friday, October 18th, 2013.

Kaatza Historical Society

There was no report for the Kaatza Historical Society.

- Vancouver Island Regional Library
There was no report for the Vancouver Island Regional Library.
- Ohtaki Twinning Committee
There was no report for the Ohtaki Twinning Committee.
- Advisory Planning Commission
Councillor Hornbrook reported that the Advisory Planning Commission had hosted two public forums to receive input on the draft zoning bylaw on Thursday, September 26th, 2013 from 7:00 p.m. to 9:00 p.m. and Saturday, September 28th, 2013 from 1:00 p.m. to 3:00 p.m. He further reported that the Commission members were dealing with signage ideas.
- Community Forest Co-op
Councillor McGonigle reported that he was unable to attend the meeting. However, he noted the Forest Co-op had begun harvesting near the Mount Bolduc in the higher elevations and were currently hauling. He reported that the contract ended on October 15th, 2013 but because of delays with road building, the date had been extended.
- Lake Cowichan Seniors Association
Councillor Ingram reported the Seniors Association would be holding its annual meeting for election of officers next month and that it held a thanksgiving banquet last weekend for Thanksgiving.
- No. R.0158/13
Lake Cowichan Fire Department – Incident Report
(b) Moved: Councillor Day
Seconded: Councillor McGonigle
that the Fire Department Monthly Incident Report for September, 2013 and payment in the amount of \$6,304.84 be approved.

CARRIED.

Councillor Day reported on Fire Department’s activities as follows:

 - Toy drive to be held in front of Country Grocer on Friday, December 13th, 2013;
 - Hot dog fundraiser for the Newman family to be held on October 25th, 2013 with the possibility of having the fire safe house being made available;
 - Kids Halloween party to be held on Sunday, October 27th, 2013; and
 - Christmas dinner to be held on Saturday, December 21st, 2013.
- Cowichan Valley Regional District Board
Councillor McGonigle reported on his attendance at the Board meeting held on October 9th, 2013. He reported on the following:
- Numerous bylaws being considered;
 - Free transit for service members on November 11th;
 - Free transit on December 13th through to 15th, 2013;
 - Permissive tax exemption consideration for lands within the Regional District; and
 - Proposed increase to the annual requisition for the Parkland acquisitions.
- (c)** Councillor Day gave Council an update on the recent activities of the Choose Cowichan Lake Committee.

8. BYLAWS

No. R.0159/13
Bylaw No. 933-2013
Permissive Exemption
from Taxation for the
Royal Canadian Legion,
Lake Cowichan Branch
210

- (a) Moved: Councillor McGonigle
Seconded: Councillor Hornbrook
that the "Town of Lake Cowichan Permissive Exemption from
Taxation for the Royal Canadian Legion, Lake Cowichan Branch
210 Bylaw No. 933-2013" be reconsidered and adopted.
CARRIED.

No. R.0160/13
Bylaw No. 934-2013
Inter-Community
Business Licence

- (b) Moved: Councillor Day
Seconded: Councillor McGonigle
that the "Town of Lake Cowichan Inter-Community Business
Licence Bylaw No. 934-2013" be read a third time.
CARRIED.

9. NEW BUSINESS

None.

10. MAYOR'S REPORT

The Mayor presented his report for October with the following highlights:

- Support of the local community and its residents for a recent fundraising event for the Newman family raised over \$30,000;
- Donation of \$5,000 from the Lake Cowichan Secondary School Grad Class of 2013 for the viewing platform at Saywell Park;
- Group partnership with the Cowichan Lake River Stewardship Society for riparian area restoration and removal of invasive plants at Saywell Park;
- Congratulations to Gerald Thom for his recent recognition as the Lake Steward of the Year award;
- Library facility completed and the scheduled grand opening of the facility for November 2nd, 2013;
- Town Square plans would be ready for public perusal and input; and
- Volunteers and the Cowichan Lake Minor Baseball Association undertaking recent upgrades to the Little League Park.

11. NOTICES OF MOTION

Councillor Hornbrook – Water and Sewer Parcel Tax item for the Finance and Administration Committee meeting.

12. MEDIA / PUBLIC QUESTION PERIOD

13. IN CAMERA

No. R.0161/13
In-Camera

- Moved: Councillor McGonigle
Seconded: Councillor Ingram
that Council close the meeting to the public to deal with issues relating to labour relations, litigation or potential litigation affecting the municipality, and negotiations and related discussions respecting the proposed provision of a municipal service which falls under Section 90(1) (c), (g), and (k) of the Community Charter (6:50 p.m.).

CARRIED.

14. ADJOURNMENT

No. R.0162/13
Adjournment

Moved: Councillor McGonigle
Seconded: Councillor Ingram
that we arise with no report and adjourn. (8:12 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2013.

Mayor