

TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council held on
Tuesday, April 23rd, 2013



PRESENT: Mayor Ross Forrest
Councillor Bob Day
Councillor Frank Hornbrook
Councillor Jayne Ingram

ABSENT: Councillor Tim McGonigle

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Roni-Lee Roach, Executive Secretary

PUBLIC: 13

1. CALL TO ORDER

Mayor Forrest called the meeting to order at 6:00 p.m.

2. AGENDA

No. R.051/13 Moved: Councillor Ingram
Seconded: Councillor Hornbrook
that the agenda be approved.

CARRIED.

3. ADOPTION OF MINUTES

No. R.052/13 (a) Moved: Councillor Day
Seconded: Councillor Hornbrook
that the minutes of the Regular meeting of Council held on
March 26th, 2013 be adopted.

CARRIED.

No. R.053/13 Moved: Councillor Ingram
Leave of Absence Seconded: Councillor Day
that Council approve a leave of absence for Councillor
McGonigle for the Regular meeting of Council due to work
commitments.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

(a) Council discussed the correspondence item from the District of
Ivermere regarding the Glacier Mountain Resort Municipality
and concerns regarding its incorporation.

Council directed that staff provide a report for the next
meeting.

5. DELEGATIONS AND REPRESENTATIONS

(a) Denise Allan introduced the 11 young candidates vying for the
honor of being the 2013 Lady of the Lake. Each of the
candidates made a brief personal introduction to Council.

Mayor Forrest and Councillor Ingram presented each of the
ladies with a Town pin and pen and wished them luck.

6. CORRESPONDENCE

- (a) The correspondence received from the Union of BC Municipalities, Gas Tax Program Services regarding notice of amendment to Community Works Fund Agreement was treated as information.

Councillor Day excused himself from the meeting at 6:16 p.m. by declaring a conflict of interest on the next matter dealing with Lake Days.

No. R.054/13
Beer Garden

Moved: Councillor Hornbrook
Seconded: Councillor Ingram
that Council approve the Lake Days Society to hold a beer garden at Saywell Park on Saturday, June 8th, 2013 from noon to 6:00 p.m. with the appropriate insurance coverage, subject to the following:

- security of the beer gardens is provided;
- requirement of Servicing It Right certification; and
- beer garden being confined within defined space is met.

CARRIED.

Councillor Day returned to the meeting at 6:18 p.m.

- (b) The following correspondence item was treated as information:
- StopSmartMeters.ca Society re: citizens' initiative petition for democratic process on the BC Hydro Smart Metering Program.

The correspondence item received from Choose Cowichan Lake regarding derelict buildings along main street and unsightly premises was discussed by Council.

The Chief Administrative Officer reported that the matter of unsightly premises will be brought forward to the next Council meeting with a report on 4 property inspections undertaken by the Building Official and Fire Chief.

The correspondence item received from the Town of Ladysmith regarding a request for consideration of implementing region-wide no smoking regulations.

Council directed that the matter be referred to the next Finance and Administration Committee meeting.

7. REPORTS

No. R.055/13
Finance and
Administration

Moved: Councillor Hornbrook
Seconded: Councillor Day
that the minutes of the Finance and Administration Committee meeting held on April 9th, 2013 be approved with the following recommendation:

1—Grant-in-Aids for 2013

that that the following organizations be provided grants-in-aid as follows:

- Cowichan Lake Salmonid Enhancement Society (salmon/trout salvage)- \$750;
- Cowichan Valley Community Radio Society (summer nights concerts) - \$500;

- Cowichan Rocks (Junior Curling Bonspiel) - \$200;
- Handmade Hugs Society Cowichan Valley - \$200;
- Kaatza Lakeside Players Society (Blithe Spirit Production) - \$500;
- Lake Cowichan Salmon Mushroom Festival Society (hall rental costs) - \$400;
- Lake Cowichan Secondary School (Scholarship) - \$500;
- LCSS Dry Grad Committee (2013 Dry Grad) - \$500;
- Cowichan Lake Lady of the Lake (pageants and parades)- \$500.

for a total amount of \$4,050.00.

CARRIED.

No. R.056/13
Public Works

Moved: Councillor Hornbrook
Seconded: Councillor Ingram
that the minutes of the Public Works Committee meeting held on April 2nd, 2013 be approved with the following recommendation:

1—Leave of Absence

that Councillor McGonigle be given a leave of absence from the Public Works and Parks, Recreation and Culture Committee meetings held this day due to work commitments.

CARRIED.

No. R.057/13
Parks, Recreation
and Culture

Moved: Councillor Day
Seconded: Councillor Ingram
that the minutes of the Parks, Recreation and Culture Committee meeting held on April 2nd, 2013 be approved with the following recommendations:

1—Lake Days – Usage of Saywell Park

that Council approve the use of Saywell Park by the Lake Days Society from Friday, June 7th through to Sunday, June 9th, 2013 for Lake Days 2013 event.

2—Lake Days – Use of Central Park and Bandshell

that Council approve the use of Central Park and bandshell by the Lake Days Society on Friday, June 7th, 2013 to hold a live music event.

CARRIED.

No. R.058/13
CLEC, Lakeview and
Fire Department

Moved: Councillor Day
Seconded: Councillor Ingram
that the minutes of the CLEC, Lakeview and Fire Department Committee meeting held on April 9th, 2013 be approved.

CARRIED.

No. R.059/13
Sustainable, Planning
and Development

Moved: Councillor Ingram
Seconded: Councillor Hornbrook
that the minutes of the Sustainable, Planning and Development Committee meeting held on April 16th, 2013 be approved with the following recommendations:

1—Branding Image

that the City of Richmond report on corporate branding be forwarded to the Chair of the Advisory Planning Commission and Choose Cowichan for their input on the matter.

2—Building Sustainable Communities Conference

that the City of Richmond report on corporate branding be forwarded to the Chair of the Advisory Planning Commission and Choose Cowichan for their input on the matter.

3—Town Barbecue Tickets

that the cost of Town Steak Barbecue Tickets for Lake Days be increased to \$7.50 per ticket for 2013 with the balance of the cost to be subsidized by the Town.

4—Town Endorsement for Lake Days Barbecue Event

that Council sponsor the Town Steak Barbecue Event held during Lake Days and that the Town of Lake Cowichan continue with this sponsorship on an annual basis.

CARRIED.

Cowichan Lake
Recreation
Commission

The minutes of the Cowichan Lake Recreation Committee meeting held on March 28th, 2013 was treated as information.

Chamber of
Commerce

Councillor Ingram reported on the recent Chamber Activities as follows:

- An introduction evening for the Lady of the Lake candidates was held on April 23rd, 2013 at the Cow Café;
- "Junk in the Trunk" event to be held again on April 28th from 10:00 a.m. to 2:00 p.m. at Saywell Park;
- Heritage Day events planned for May 18th; and
- Plans to assist with the Lake Days pancake breakfast on Saturday, June 8th, 2013.

Kaatza Historical
Society

Councillor Hornbrook advised Council of the request forwarded to the Museum on plans to make the locomotive more visible and for safety concerns it would remain in its current location.

Vancouver Island
Regional Library

Councillor Hornbrook reported on the Regional Library Board meeting he attended.

Ohtaki Twinning
Committee

Councillor Ingram reported on the Ohtaki Twinning Committee held on April 16th, 2013.

Advisory Planning
Commission

Councillor Hornbrook reported that the recent Planning Commission meeting was cancelled and no date for another meeting has been set.

Community Forest
Co-op

Mayor Forrest reported that the Forest Co-op was preparing to log by the end of the year and was currently road building towards the cutblock.

Lake Cowichan
Seniors Association

Councillor Ingram reported that the Lake Cowichan Seniors' Association would be holding its annual bazaar on Saturday, April 27th, 2013.

No. R.060/13
Lake Cowichan Fire
Department –
Incident Report

- (b)** Moved: Councillor Day
Seconded: Councillor Ingram
that the Fire Department Monthly Incident Report for March, 2013 and payment in the amount of \$5,232.14 be approved.

CARRIED.

Cowichan Valley
Regional District
Board

Councillor Day reported on his attendance at an
Emergency Planning meeting held earlier today with a
powerpoint presentation made on earthquakes and
tsunamis.

No. R.061/13
Capital Project –
Batting Cage

- (c) Moved: Councillor Day
Seconded: Councillor Ingram
that Council approve the expenditure of \$10,200 prior to
approval of the final budget for the batting cage capital project
with a partnership with the Lake Cowichan Minor Ball
Association, subject to the following terms:
- Signed agreement of understanding for construction
costs not to exceed \$10,200 as the Town's contribution
with any cost overages to be borne by the baseball
association;
 - Estimated date of completion to be confirmed;
 - The structure must be aesthetically pleasing;
 - Lake Cowichan Ball Association to provide all minor
maintenance and upkeep in exchange for exclusive use
of the batting cage;
 - The Town will provide insurance coverage for vandalism
or damages exceeding \$2,500;
 - Lake Cowichan Ball Association is to provide proof of
contents insurance for an amount that the baseball
association executive deems as appropriate.

CARRIED.

Mayor Forrest excused himself from the meeting at 6:52 p.m.
declaring a conflict of interest on the next matter dealing with
the Cowichan watershed.

Councillor Day assumed the Chair.

No. R.062/13
Local Control of
Cowichan Watershed

- Moved: Councillor Ingram
Seconded: Councillor Hornbrook
that Council support, in principle, the exploration of a "local
Watershed pilot project" as proposed by the Cowichan
Watershed Board, subject to the following:
- The Cowichan watershed being designated and defined;
and
 - the Cowichan Watershed Board being duly constituted as
a legal entity responsible to the affected local
government.

And that issues relating to transfers of stewardship and
resources from the provincial and federal government be
clarified.

CARRIED.

Mayor Forrest returned to the meeting at 7:05 p.m.

8. BYLAWS

No. R.063/13
Bylaw No. 929-2013
5-Year Financial Plan

- (a) Moved: Councillor Ingram
Seconded: Councillor Day
that the "Town of Lake Cowichan Financial Plan Bylaw No. 929-
2013" be read a first, second and third time.

COUNCILLOR HORN BROOK OPPOSED
CARRIED.

No. R.064/13
Bylaw No. 930-2013
2013 Annual Rates

- (b) Moved: Councillor Hornbrook
 - Seconded: Councillor Ingram
 - that the "Town of Lake Cowichan 2013 Annual Rates Bylaw No. 930-2013" be read a first, second and third time.
- CARRIED.

9. NEW BUSINESS

None.

10. MAYOR'S REPORT

The Mayor presented his report for April with the following highlights:

- Attendance at recent Association of Vancouver Island Coastal Communities conference held in Sooke, BC;
- Encouraged all residents to exercise their right to vote on May 14th, 2013;
- Extended his thanks to all local candidates that are running in the Provincial elections;
- congratulated Lillian at The Print Spot for her recent award at the Black Tie Awards event;
- Participation at the recent health fair held at Lake Cowichan Secondary School;
- Announcement of the television series Spooksville that will begin filming at the Stanley Gordon school local from late April to August, 2013; and
- Welcoming of new employees, Rick Brubaker, Building Inspector and Roger Grosskleg, Bylaw Enforcement Officer.

11. MEDIA / PUBLIC QUESTION PERIOD

12. IN CAMERA

None.

13. ADJOURNMENT

No. R.065/13
Adjournment

- Moved: Councillor Ingram
- Seconded: Councillor Hornbrook
- that we adjourn. (7:29 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2013.

Mayor