

TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council held on
Tuesday, January 22nd, 2013



PRESENT: Mayor Ross Forrest
Councillor Bob Day
Councillor Frank Hornbrook
Councillor Jayne Ingram
Councillor Tim McGonigle

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Roni-Lee Roach, Executive Secretary

PUBLIC:

1. CALL TO ORDER

Mayor Forrest called the meeting to order at 6:02 p.m.

2. AGENDA

No. R.008/13

Moved: Councillor Hornbrook
Seconded: Councillor Ingram
that the agenda, with the addition of the following items, be approved:

Correspondence – Action Items

- Cowichan Valley Regional District re: CVRD Bylaw No. 3670 - CVRD Transit Service Establishment Amendment Bylaw, 2013.

Correspondence – Information Items

- Kim Carter, Ombudsperson re: Files Closed from October 1st to December 31st, 2012;
- Standing Senate Committee on Human Rights re: Study on Cyberbullying.

New Business

- 2013 BC Mayor’s Caucus Meeting on April 29th and 30th, 2013 in Prince George, BC;
- Mark Kueber, Cowichan Valley Regional District re: Increase to Town’s contribution for Funding of Seniors’ Association in 2013.

CARRIED.

3. ADOPTION OF MINUTES

No. R.009/13

(a) Moved: Councillor Day
Seconded: Councillor Ingram
that the minutes of the Regular meeting of Council held on December 18th, 2012 be adopted.

CARRIED.

No. R.0010/13

(b) Moved: Councillor Ingram
Seconded: Councillor McGonigle
that the minutes of the Special meeting of Council held on January 8th, 2013 be adopted.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. DELEGATIONS AND REPRESENTATIONS

- (a) Doug Knott, Fire Chief, Lake Cowichan Fire Department was presented with the Queen Elizabeth II Jubilee Medal by Mayor Forrest and Jean Crowder, Member of Parliament, for his contribution, dedication and service to the community of Lake Cowichan.
- (b) Jean Crowder, Member of Parliament for Nanaimo-Cowichan provided an update on the following:
- discussions with the Federation of Canadian Municipalities with respect to infrastructure funding and the need for more long-term investment in this area;
 - increase in the gas tax monies available to municipalities;
 - Canadian trade agreements and the review of procurement agreements;
 - local water matters with Fisheries and the changes to the Environment Act;
 - current Bill in front of the Parliament dealing with Safe Drinking Water for First Nations and she also forwarded a paper from Metro Vancouver on the matter; and
 - riding re-distribution and how this may affect Lake Cowichan should be reported by January 28th, 2013.

Mayor Forrest requested further information on the student hiring programme through Service Canada and how the Town could be more successful on future applications.

- (c) Judy Stafford, Cowichan Green Community presented a "2012 Year in Review" video.

Councillor McGonigle requested further information on foods derived from genetically modified organisms (GMOs) which are products that been developed using genetic modification and the voluntary labeling of these foods to enable informed decision-making by consumers.

Councillor Day spoke on the proposed edible tree programme in Lake Cowichan and asked if the Cowichan Green Community would be interested in participating. Ms. Stafford responded in the affirmative.

- (d) Carol Hunt, Executive Director, Cowichan Seniors Community Foundation spoke to Council on the Foundation's efforts to provide transportation for seniors in the community for medical or health related appointments, hospital visits for family and/or friends, attendance at support groups, and connections for transit services.

Mrs. Hunt advised that currently there were 119 clients with 21 drivers which has provided for 856 rides in the Cowichan Region. She sought Council's input on providing a service in the Cowichan Lake area for seniors and would be speaking with the Regional District Transit Committee in the near future.

Council invited her to attend the Town's public meeting to be held on May 27th, 2013 to speak on the programme.

6. CORRESPONDENCE

No. R.0011/13
Appointment –
Community Safety
Advisory Commission

- (a) Moved: Councillor McGonigle
Seconded: Councillor Hornbrook
that Councillor Jayne Ingram be appointed as the Town of Lake Cowichan's representative for the Community Safety Advisory Committee of the Cowichan Valley Regional District.
CARRIED.

No. R.0012/13
CVRD Transit Service
Establishment
Amendment Bylaw 2013

- Moved: Councillor McGonigle
Seconded: Councillor Ingram
that the Town of Lake Cowichan give its consent to the adoption of the Cowichan Valley Regional District Bylaw No. 3670 – CVRD Transit Establishment Amendment Bylaw, 2013.
CARRIED.

- (b) The following correspondence items were treated as information:
- Kim Carter, Ombudsperson re: Files Closed from October 1st to December 31st, 2012;
 - Standing Senate Committee on Human Rights re: Study on Cyberbullying.

7. REPORTS

No. R.0013/13
Finance and
Administration

- Moved: Councillor Hornbrook
Seconded: Councillor McGonigle
that the minutes of the Finance and Administration Committee meeting held on January 15th, 2013 be approved with the following recommendations:

1—Request for Forgiveness of Hydro Lease Payments

that the Cowichan Valley Community Radio Society's request for a grant-in-aid to assist with their monthly hydro lease payments be denied; and
that it be advised an application for a grant-in-aid be made for 2013 consistent with the policy on such.

2—Water Spray Park Element - Funding

that the Town of Lake Cowichan return the grant of \$12,000 received from the Success By 6 for the water spray park element.

3—Leave of Absence

that Council approve a leave of absence for Councillor McGonigle from the Finance and Administration and the CLEC, Lakeview Park and Fire Department Committee meetings to be held January 15th, 2013.

4—Survey

that Council award the survey contract for the waterlot at Saywell Park to Island Survey at a cost not to exceed \$3,380 plus applicable taxes.

CARRIED.

No. R.0014/13
Public Works

- Moved: Councillor Hornbrook
Seconded: Councillor Ingram
that the minutes of the Public Works Committee meeting held on January 8th, 2013 be approved with the following recommendation:

1—Leave of Absence

that Council approve a leave of absence for Councillor Ingram from the Committee meetings to be held February 5th, 2013.

CARRIED.

No. R.0015/13
Parks, Recreation
and Culture

Moved: Councillor Day
Seconded: Councillor Hornbrook
that the minutes of the Parks, Recreation and Culture
Committee meeting held on January 8th, 2013 be approved.

CARRIED.

No. R.0016/13
CLEC, Lakeview and
Fire Department

Moved: Councillor Day
Seconded: Councillor McGonigle
that the minutes of the CLEC, Lakeview and Fire Department
Committee meeting held on January 15th, 2013 be approved.

CARRIED.

Cowichan Lake
Recreation
Commission

The minutes of the Cowichan Lake Recreation Committee
meeting held on December 20th, 2012 was treated as
information.

Chamber of
Commerce

Councillor Ingram reported that the Chamber would be holding
networking event on January 23rd, 2013. She further reported
that it would be making application to the Town for a grant-in-
aid to undertake a mapping project.

Vancouver Island
Regional Library

Councillor Day reported that the Regional Board would be
meeting on February 9th, 2013.

Mayor Forrest advised that a photo opportunity on the
groundbreaking for the Library facility is to take place on
January 30th, 2013 at 2:00 p.m.

Community Forest
Co-op

Councillor Ingram reported on the Lake Cowichan Seniors'
Association Executive meeting held on January 15th, 2013. She
reported that the next meeting would be held on February 19th,
2013.

There was no reports for the following Council Committee
reports:

- Sustainable Planning and Development;
- Kaatza Historical Society;
- Vancouver Island Regional Library;
- Ohtaki Twinning Committee;
- Advisory Planning Commission; and
- Community Forest Co-op.

Cowichan Valley
Regional District
Board

Councillor McGonigle reported on his attendance at the
Regional District's Emergency Preparedness meeting.
He further reported on his attendance at the Regional
District Board meeting.

8. BYLAWS

None.

9. NEW BUSINESS

No. R.0017/13
BC Mayor's Caucus

- (a) Moved: Councillor Ingram
Seconded: Councillor McGonigle
that Council approve the attendance of Mayor Forrest at the BC Mayor's Caucus event to be held April 29th and 30th, 2013 in Prince George, BC.

CARRIED.

- (b) Councillor Hornbrook stepped out of the meeting on a potential conflict of interest on the next agenda item at 7:25 p.m.

No. R.0018/13
Cowichan Lake Seniors
Centre Contribution
Service Establishment
Bylaw

- Moved: Councillor McGonigle
Seconded: Councillor Ingram
that Council approve the Town's contribution to the Cowichan Lake Seniors' Association annual requisition through the Cowichan Valley Regional District from \$5,000 to \$6,500.

DEFEATED.

Councillor Hornbrook returned to the meeting at 7:35 p.m.

10. MAYOR'S REPORT

The Mayor presented his report for January and the following highlights may be summarized:

- Construction of the new library branch in Lake Cowichan has begun;
- Photo opportunity for the ground breaking to take place on January 30th, 2013 at 2:00 p.m.;
- Town Square project to begin upon completion of the Library facility;
- Streetscape project is to be re-tendered within a matter of days with construction to start the beginning of March, 2013 and completion of paving project around June, 2013;
- Latest Job Creation Programme awarded to the Town of Lake Cowichan for construction of a washroom and viewing platform at Saywell Park;
- Doctor Phil Hasselback, Medical Officer for Central Vancouver Island, speaking at the Finance and Administration Committee meeting about the community's health profile;
- New Committee formed to assist in the recruitment of doctors to the community;
- Implementation of new water and sewer parcel taxes; and
- Doug Knott, Fire Chief, Lake Cowichan Fire Department, receiving the Queen Elizabeth II Diamond Jubilee Medal.

No. R.0019/13
Letter of
Congratulations

- Moved: Councillor McGonigle
Seconded: Councillor Day
that Council send a letter of congratulations to Doug Knott on his receipt of the Queen Elizabeth II Diamond Jubilee medal.

CARRIED.

11. MEDIA / PUBLIC QUESTION PERIOD

12. IN CAMERA

No. R.0020/13
In-Camera

Moved: Councillor McGonigle
Seconded: Councillor Ingram
that Council close the meeting to the public to deal with issues relating to law enforcement and litigation matters which falls under Section 90(1) (f) and (g) of the Community Charter (7:45 p.m.).

CARRIED.

13. ADJOURNMENT

No. R.0021/13
Adjournment

Moved: Councillor McGonigle
Seconded: Councillor Ingram
that we arise with report on new ruling on a Conflict of Interest for Participation on Boards of Not-for-Profit Organizations issue; and
that we adjourn. (8:45 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2013.

Mayor